

MINUTES  
WEST VIRGINIA UNIVERSITY AT PARKERSBURG  
BOARD OF GOVERNORS  
April 10, 2012

A regular meeting of the West Virginia University at Parkersburg Board of Governors was held on Tuesday, April 10, 2012 in the College Theatre at the WVU Parkersburg campus beginning at 5:30 p.m. Board members present were: Joe Campbell, Matthew Santer, Violet Mosser, Jamie Six, Curtis Miller, Cindy Bullock, Steve Chancey, Loren Bell, Rock Wilson, Greg Smith, Cheryl Donohoe, and Gerard El Chaar. Others present included Dr. Marie Foster Gnage and Patsy Bee.

Guests present included administrators, faculty, staff, students, Delegate Anna Border, and members of the media.

**I. Call to Order**

Mr. Campbell, Chair of the WVU at Parkersburg Board of Governors, called the meeting to order.

**II. Roll Call**

Roll Call was taken by Patsy Bee, Executive Assistant to the President, noting that a quorum was present with only one board member absent.

**III. Board Chair Report**

Mr. Campbell thanked Board members for attending the day long retreat. He also welcomed Delegate Border and thanked her for coming and for her support during this year's Legislative Session. He reported that the Board met with members of the National Guard in an information session during the Retreat, and the next step will be to meet with stakeholders and representatives from the college to discuss securing funding for the project. Some user groups will be convened to get input from the community for the initial design. He explained that General Hoyer noted that there is some money available for the architectural design. The college may begin to use the Millwood Armory in Jackson County.

On another matter, Mr. Campbell reported that he, President Gnage and Jamie Six met with WVU President Dr. Jim Clements and some of his Cabinet members regarding the agreement between WVU and WVUP. There will be follow up with them in the next few weeks.

Mr. Campbell reported that he would like for the Faculty Salary Taskforce to meet as soon as possible so a recommendation can be scheduled on the Board agenda for the next meeting.

#### **IV. President's Report**

President Gnage thanked the Board for spending the day on campus, and for their continued support to the college. She also thanked Delegate Border for attending today, and extended her appreciation to the entire Legislative delegation for their support in making sure that transition funding was secured for WVU Parkersburg again this year. She noted that Delegate Anderson fervently led the efforts on the House side and Senator Boley, the Senate.

Next, President Gnage introduced Ms. Lisa Flowers-Clements who provided an update to the Board from the Faculty Senate.

#### **V. Approval of Minutes**

Minutes of the regular Board meeting scheduled on February 8 meeting was approved upon a motion by Mr. Smith and second by Mr. El Chaar.

#### **VI. Committee Reports**

##### Executive Committee:

Mr. Campbell reported that the Executive Committee met this morning at 8:00 a.m. to review the Board agenda and receive information on some other college issues.

##### Administrative Services Committee:

Mr. Miller reported that the Committee reviewed updates from Facilities area on the Applied Technology Center, Child Development Center, Downtown Center, the new Energy Lab, and an update on the HVAC in the College Activities Center. Business Services provided an update on the new ERP and E-Refund Initiative with ECSI. Human Resources reported that there are currently 18 positions open. WVUP is working with Workforce Investment Board to secure On-The-Job Training funds, Performance Management – Classified and Non-Classified training on Pay-for-Performance Process, and SB330. Information Technology provided an update on the wiring project.

##### Academic Committee:

Ms. Bullock reported that Academic Affairs provided an update on retention, the summer bridge program, online course/program report, and faculty positions. Workforce and Community Education provided an update on Fast Track Programs, Correctional Center Education, Community Education, Professional Development for their staff, WorkKeys and Business and Industry Training. Student Services provided an update on review of Threat Assessment Procedures, Enrollment report, Initial response to Affordable Tuition Policy, and Riverhawk Athletic Club.

## VII. Action Items

Mr. Campbell reported that the recipient of the Honorary Degrees for May will be approved after Executive Session so the name of the individual(s) will be announced at commencement.

### Certificate of Applied Science/Associate in Applied Science in Legal Studies

Denise McClung, Chair of Social Sciences and Languages Division provided a report in the absence of Dr. Tracy on the Certificate of Applied Science and the Associate in Applied Science in Legal Studies. Mr. Miller moved to approve the following resolution:

*Resolved*, That the West Virginia University at Parkersburg Board of Governors approves the Certificate of Applied Science/Associate in Applied Science in Legal Studies.

Ms. Bell seconded the motion. Following discussion and questions by the Board, the motion passed.

### Certificate of Applied Science in Allied Health

Debbie Murphy, Interim Chair of the Health Sciences Division provided a report in the absence of Dr. Tracy on the Certificate of Applied Science in Allied Health. Mr. El Chaar moved to approve the following resolution:

*Resolved*, That the West Virginia University at Parkersburg Board of Governors approves the Certificate of Applied Science in Allied Health.

Ms. Bullock seconded the motion. Following discussion and questions by the Board, the motion passed.

### Information Technology Services with Dynamic Campus

President Gnage asked Dr. Mensah to provide a report on Information Technology Services with Dynamic Campus. Ms. Mosser moved to approve the following resolution as it was reported:

*Resolved*, That the West Virginia University at Parkersburg Board of Governors authorizes a contractual arrangement with Dynamic Campus to provide IT Services for the implementation of Banner and related applications as presented in the presentation.

Mr. Santer seconded the motion. After discussion and questions by the Board, the motion passed.

### Downtown Center: Approval of Plan for Culinary Arts Program

President Gnage reported on the Downtown Center: Approval of Plan for Culinary Arts Program at 707 Market Street. Mr. El Chaar moved to accept the following motion:

*Resolved:* That the West Virginia University At Parkersburg Board of Governors approves the funding for the renovation of the 707 Market Street of the Downtown Center for the Culinary Arts Program.

Mr. Miller seconded the motion. After discussion and questions, the motion passed.

### **VIII. Consent Agenda**

Chairman Campbell entertained a motion to approve the Consent Agenda. Mr. Smith moved to approve the following Consent Agenda items:

#### Sabbatical Leave 2012-2013

*Resolved:* That the West Virginia University At Parkersburg Board of Governors approves Sabbatical Leave requests as presented.

#### Adoption of Policy F-59, Animals on Campus

*Resolved,* That the West Virginia University at Parkersburg Board of Governors approves the adoption of Policy F-59, as presented.

#### Revision of Policy B-03, Sabbatical Leave

*Resolved,* That the West Virginia University at Parkersburg Board of Governors approves the revision of Policy B-03, Sabbatical Leave, as presented.

Mr. El Chaar seconded the motion. Motion passed.

### **IX. Information Items**

#### Fiscal Update

Dr. Mensah provided a report on the state of the college's finances and the budget.

#### 2012-13 Holiday Schedule

As authorized by Board of Governors Policy B-08, President Gnage presented WVU Parkersburg's holiday schedule for 2012-13.

## **X. Executive Session under the authority of WV Code §6-9A-4-2A**

Mr. Campbell entertained a motion to move to Executive Session. Ms. Bell moved to adjourn to Executive Session. Ms. Mosser seconded the motion. At approximately 6:40 p.m. the Board members moved into Executive Session.

At approximately 7:55 Chairman Campbell asked for a motion to return from Executive Session. Mr. Miller moved that the Board return from Executive Session. Ms. Bullock seconded the motion. The motion passed.

The next item on the agenda was the Honorary Degrees for May Commencement.

### Honorary Degrees for May Commencement

President Gnage provided a report to the Board as discussed in Executive Session. Ms. Bell moved to approve the following resolution:

*Resolved*, That the West Virginia University at Parkersburg Board of Governors approves the granting of Honorary Degrees from West Virginia University at Parkersburg, as named by President Gnage and to be announced publicly at the May 12 Commencement Ceremony.

Ms. Mosser seconded the motion. With no further discussion, the motion passed.

## **XI. Board Comments/Announcements**

Mr. Campbell noted that WVU Parkersburg Employee Recognition is scheduled for April 30, and all Board members are encouraged to attend.

Mr. Campbell reminded Board members of the May 12 Commencement Ceremony, and he encouraged them to participate in the line of march.

## **XII. Adjournment**

With no further business to be discussed, Mr. Six moved that the meeting adjourn. Ms. Donohoe seconded the motion. Motion passed.

Respectfully submitted,

Patsy Bee  
Executive Assistant to the President

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Joe D. Campbell, Chairman

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Jamie Six, Secretary