

WEST VIRGINIA UNIVERSITY AT PARKERSBURG BOARD OF GOVERNORS

**JUNE 9, 2010
AGENDA**

Members

Cindy Bullock
Keith Burdette
Joe Campbell
Gerard El Chaar
Curtis Miller

Gregory K. Smith
Rock Wilson
Matthew Santer
Violet Mosser
Teresa Wamer

Marie Foster Gnage
President



SCHEDULE

West Virginia University at Parkersburg Board of Governors

Wednesday, June 9, 2010

3:00 p.m.	Campus Development Committee	President's Conference Room
4:00 p.m.	Administrative Services Committee	President's Conference Room
	Academic and Student Services Committee	Dean's Conference Room
5:00 p.m.	Dinner	Community Room
5:45 p.m.	Board Meeting	Rooms 2209-2211
	Possible Executive Session	Community Room

WEST VIRGINIA UNIVERSITY AT PARKERSBURG BOARD OF GOVERNORS
 Meeting of June 9, 2010
 5:45 p.m.
 Rooms 2209-2211

1.	Call to Order	Board Chair, Joe D. Campbell	
2.	Roll Call	Patsy Bee Executive Assistant to the President	
3.	Board Chair Report	Chairman Campbell	
	<ul style="list-style-type: none"> • Election of Officers (Election Committee - Cindy Bullock, Chair) • Meeting Schedule for 2010-2011.....5 • Board Evaluation • Series 51, Bookstores and Textbooks 		
4.	Possible Executive Session under the authority of WV Code §6-9A-4-2A		
	<ul style="list-style-type: none"> • President's Evaluation and Contract 		
5.	Approval of Minutes (April 7, 2010).....		6
6.	President's Report	Dr. Marie Foster Gnage President	
	Workforce and Community Education Update	Mary Beth Busch	
7.	Committee Reports		
	<ul style="list-style-type: none"> • Executive Committee • Audit Review Committee • Administrative Services Committee • Academic and Student Services Committee • Campus Development Committee 	Chairman Campbell Rock Wilson Gerard El Chaar/Greg Smith Cindy Bullock Curtis Miller	
8.	Action Items		
	<ul style="list-style-type: none"> • 2010-2011 Budget • Architect for Downtown Center • Comprehensive Master Plan • Caperton Center for Applied Technology Agreement • Revised Standards for Admission to Nursing 	Dr. Gnage.....11 Dr. Gnage.....12 Dr. Gnage.....13 Dr. Gnage.....15 Dr. Rhonda Richards.....16	

9. Information Items

- Promotion and Tenure Report
- Holiday Schedule

Dr. Gnage.....24

Dr. Gnage.....25

10. Consent Agenda

11. Board Comments/Announcements

12. Next Meeting

Date: TBA
Location: Room 2209-2211
Time: 5:45 p.m.

13. Adjournment

WVU at Parkersburg Board of Governors

Meeting Schedule 2010-2011

Meeting Date
August 11, 2010
October 13, 2010
December 8, 2010
February 9, 2011
May 18, 2011
June 8, 2011

**MINUTES
WEST VIRGINIA UNIVERSITY AT PARKERSBURG
BOARD OF GOVERNORS**

April 7, 2010

A regular meeting of the West Virginia University at Parkersburg Board of Governors was held on Wednesday, April 7, 2010 at the Jackson County Center of WVU Parkersburg beginning at 6:00 p.m. Board members present were: Joe Campbell, Curtis Miller, Keith Burdette, Gerard ElChaar, Cindy Bullock, Matthew Santer, Violet Mosser, Teresa Wamer, and Gregory K. Smith. Absent was Rock Wilson. Others present included Dr. Marie Foster Gnage and Patsy Bee.

Guests present included administrators, faculty, staff, students, members of the community, and members of the Legislative Delegation.

1. Call to Order

Mr. Campbell, Chair of the WVU at Parkersburg Board of Governors, called the meeting to order.

2. Roll Call

Roll Call was taken by Patsy Bee, Executive Assistant to the President, noting that a quorum was present.

3. Board Chair Report

Chairman Campbell welcomed guests and thanked those that traveled to Ripley to attend the meeting. Mr. Campbell also thanked Mr. McCoy for allowing the college to use the McCoy Conference Center for the meeting. Mr. Campbell announced that a Spring Board Retreat will be held on May 5, beginning with brunch at 10:00 a.m. in the Multi-Purpose Room. A self-evaluation of the Board will need to be done, and a copy of the evaluation will be distributed to Board members in the next few days. Board members will need to complete and return the evaluation. Mr. Campbell reminded Board members of required Board training. Each Board member is required to complete six hours of training. Board members will receive two hours credit for the Board Retreat held in November. The WV Council for Community and Technical College is planning Board training which was originally scheduled for May 20, but will be rescheduled to a later date. Board members will receive three hours credit for attending that training session. Current Board members will need to complete their training by June 30, 2011. Mr. Campbell appointed a nomination committee to elect

officers for 2010-2011. Those appointed to serve on the committee were Cindy Bullock (Chair), Matt Santer, and Curtis Miller.

4. Executive Session under the authority of WV Code §6-9A-4-2A

Chairman Campbell reported that two items need to be discussed in Executive Session: Progress on President's Evaluation, and Honorary Degrees. Mr. Campbell entertained a motion to go into Executive Session. Mr. Miller moved that the Board go into Executive Session to discuss progress on President's Evaluation and Honorary Degrees. Ms. Bullock seconded the motion. The motion passed and the Board went into Executive Session at approximately 6:16 p.m. At approximately 6:30 p.m., Mr. ElChaar moved that the Board return from Executive Session. Mr. Smith seconded the motion. The motion passed.

5. Minutes

Minutes of the regular Board meeting scheduled on February 10 were approved upon a motion by Mr. Burdette and second by Ms. Mosser.

6. President's Report

President Gnage welcomed guests, and thanked Mr. John Gorrell, Director of the Jackson County Center, for hosting the Board meeting and providing Board members with a tour of the Jackson County Center and the McCoy Conference Center. She also thanked Mr. John McCoy, owner of the McCoy Conference Center for allowing the Board to hold their meeting at the location that WVU Parkersburg hopes to purchase at some point in the future for the expansion of the Jackson County Center. President Gnage also thanked Legislators for making sure that \$400,000 was added to the State budget for WVU Parkersburg even though it was part of the line item veto from the Governor. President Gnage provided an update to the Board on campus activities noting that the new Strategic Plan goals would be used as a guide for her report to the Board. President Gnage noted that in addition to the 5% cut in budget for next year, the college will also have to incur additional increases for employee insurance, PEIA. In addition at the Governor's request, the WV Council for Community and Technical Colleges approved no tuition increases for any of the State community and technical colleges. President Gnage noted that WVU Parkersburg has the lowest tuition of all two and four-year colleges in the State. President Gnage also reported on her trip to Washington DC to meet with Senator Byrd's staff, Congresswoman Capito, and Congressman Mollohan to hopefully obtain funding to improve the Downtown Center, Science Labs on Campus, and the expansion of the Jackson County Center.

President Gnage introduced Ms. Lisa Flowers-Clements, Chair of WVU Parkersburg Faculty Senate, who made a presentation to the Board on behalf of the faculty at West Virginia University at Parkersburg.

Committee Reports

- Campus Development Committee – Mr. Curtis Miller, Chair
Mr. Miller reported that the Campus Development Committee met to discuss benchmarking naming policies/campaigns; comprehensive master plan; and bond inquiry results.

- Executive Committee – Mr. Joe Campbell, Chair

The Executive Committee did not meet.

- Audit Review Committee – Mr. Rock Wilson, Chair

The Audit Review Committee did not meet.

- Administrative Services Committee–Mr. Gerard ElChaar/Mr. Greg Smith Co-Chairs

Mr. Smith reported that updates were provided on Facilities and Capital Planning including an elevator control upgrade; Caperton Center HVAC project; roofing project; Downtown Center; storage building; and in-house renovations; Information Technology projects such as a JCC Network upgrade; IP phone new testing; main campus wiring and wireless projects; JCC wiring; update on new scheduling program; network storage and backups; and Windows 7. Human Resources updates were provided on open enrollment and job searches, and an update was provided on the Chief Financial Officer position.

- Academic and Student Services Committee – Ms. Cindy Bullock, Chair

Ms. Bullock reported that Academic Affairs provided updates on data from Fall 2009 semester academic programs; faculty searches for Fall 2010; Department of Labor site visit; and new program updates. Workforce and Community Education reported on process technology/PAZ update; WorkKeys update; and service to business and industry. Student Services provided an update on enrollment; wellness and fitness center; scholarship programs; athletic clubs and a preview for 2010-2011.

7. Action Items

- Tuition and Fees

Following a report by President Gnage, Mr. Smith moved to approve the following resolution:

Resolved, That the West Virginia University at Parkersburg Board of Governors approves Student Fees for 2010-2011 as presented.

Mr. Miller seconded the motion. After questions and discussion regarding student fees, the motion passed.

- Five-Year Program Reviews

Following a report by Dr. Richards, Sr. Vice President for Academic Affairs, Mr. Burdette moved to approve the following resolution:

Resolved, That the West Virginia University at Parkersburg Board of Governors approves the recommendations of the Outcomes Assessment Committee regarding program reviews for 2009-10.

Mr. Santer seconded the motion. Motion passed.

- Honorary Degrees

As discussed during Executive Session, Mr. Miller moved to approve the following resolution:

Resolved, That the West Virginia University at Parkersburg Board of Governors approves two individuals for Honorary Degrees from West Virginia University at Parkersburg, as named by President Gnage and to be announced publicly at the May 15 Commencement.

Ms. Bullock seconded the motion. Motion passed.

8. Information Items

- Faculty Emeritus

Dr. Richards announced that Les Bennett, who joined the faculty at WVU Parkersburg in 1975 and was a full professor in the Education and Humanities Division until his retirement, has been named Professor Emeritus of English.

- Sabbatical Leave

Dr. Richards announced that Edward L. Crisp, Ph.D., Professor of Geology, was awarded Sabbatical Leave during the Fall 2010 semester.

- Comprehensive Master Plan

President Gnage asked Board members to continue to review the Comprehensive Master Plan. Some changes to the plan are still being finalized to include a student center and a new landscape map. It should be ready to present to the Board for approval at the June meeting.

9. Consent Agenda

There were no Consent Agenda items.

10. Board Comments/Announcements

- Employee Recognition Brunch – May 5, Multi-Purpose Room
- Nurses Pinning – Friday, May 14, 7:00 p.m. Multi-Purpose Room
- Commencement – Saturday, May 15, 2:00 p.m., Multi-Purpose Room
- Teresa Wamer announced that Student Government Elections will soon be held and they are also working on a new draft for the Student Government

11. Next Meeting

The next regular meeting of the WVU at Parkersburg Board of Governors is scheduled for Wednesday, June 9, 2010 at the WVU Parkersburg main campus.

12. Adjournment

With no further business to be discussed, Mr. Burdette moved that the meeting be adjourned, Mr. Miller seconded the motion. Motion passed.

Respectfully submitted,

Patsy Bee
Executive Assistant to the President

Joe D. Campbell, Chairman
Keith Burdette, Secretary

**West Virginia University at Parkersburg Board of Governors
Meeting of June 9, 2010**

ITEM: 2010-2011 Budget

RECOMMENDED RESOLUTION: *Resolved,* That the West Virginia University at Parkersburg Board of Governors approves a final budget for West Virginia University at Parkersburg for 2010-2011.

STAFF MEMBER: Marie Foster Gnage, President

BACKGROUND:

The final budget for 2010-2011 for West Virginia University at Parkersburg will be presented to West Virginia University at Parkersburg Board of Governors for approval.

**West Virginia University at Parkersburg Board of Governors
Meeting of June 9, 2010**

ITEM: Architect for Downtown Center

RECOMMENDED RESOLUTION: *Resolved,* That the West Virginia University at Parkersburg Board of Governors approves architect for WVU Parkersburg Downtown Center.

STAFF MEMBER: Marie Foster Gnage, President

BACKGROUND:

The architect for West Virginia University at Parkersburg Downtown Center will be presented to West Virginia University at Parkersburg Board of Governors for approval.

**West Virginia University at Parkersburg Board of Governors
Meeting of June 9, 2010**

ITEM: Comprehensive Master Plan

RECOMMENDED RESOLUTION: *Resolved,* That the West Virginia University at Parkersburg Board of Governors approves the Comprehensive Master Plan as presented.

STAFF MEMBER: Marie Foster Gnage
President

BACKGROUND:

The Comprehensive Master Plan is designed to provide direction to West Virginia University at Parkersburg. The goal of the Plan is to ensure that the facilities and grounds establish an appropriate environment for teaching and learning that supports Campus programs and students. The Plan is a component of the Strategic Plan for the institution. All planning for WVU Parkersburg is guided by the college's mission.

In 2004 representatives from administration, faculty, staff, students, WVU Parkersburg Board of Advisors, and WVU at Parkersburg Foundation formed the team charged with developing the Master Plan. West Virginia University planners provided leadership and assistance in the Plan's development. The planning process began with a review of 1994 Facilities Master Plan and the 2004 update. The foundation for the Plan in its present form was a series of planning sessions and meetings in 2004. After review and discussion, the planning team agreed upon the following guiding principles:

- Support the mission, vision and values of the institution.
- Project a safe, secure and comfortable environment which fosters a shared sense of community.
- Mirror the institution's commitment to serving and being accessible to all students through its buildings, grounds, and spaces.
- Create space that is flexible to meet the diverse and future needs of students, and the campus and greater communities.
- Enhance heightened involvement/linkage of the community with the campus.
- Establish boundaries, perimeters, ingress and egress.
- Anticipate/respond to acquisition opportunities.
- Take into consideration that facilities planning supports the priorities of academic programs and student support services.
- Emphasize relationship building with the campus neighborhood, city, county region and state.
- Present a realistic vision of campus facilities and grounds.

After several meetings with general discussion and reviews of present space utilization, the team determined the need for a day long “Charette.” The Charette focused on space utilization - both present and future needs, infrastructure, and desirable reconfigurations. Recommendations from the Charette furthered the discussion and helped to move the planning forward. The resulting Master Plan was then posted on the website for review to receive input and to respond to comments, questions, and concerns.

Updates are made to the Master Plan annually in response to new circumstances and opportunities, space utilization and infrastructure, academic program and student services needs are continually reviewed and that review is reflected in the Master Plan.

The college community may access the plan on the college’s Intranet.

The plan outlines the renovation and/or reconfiguration of classrooms/labs and offices, activities spaces, and addresses infrastructure needs including deferred maintenance. The plan also provides conceptualizations for new facilities and acquisitions: library, applied technology building, early childhood education laboratory and the Downtown Center. The plan does not include facilities for which preliminary discussions are just beginning with prospective donors. The campus will pursue community collaborations for residential, recreational and cultural facilities. The team believes that implementation of this plan will contribute to the fulfillment of the vision for West Virginia University at Parkersburg.

**West Virginia University at Parkersburg Board of Governors
Meeting of June 9, 2010**

ITEM: Caperton Center for Applied Technology Agreement

RECOMMENDED RESOLUTION: *Resolved,* That the West Virginia University at Parkersburg Board of Governors approves the agreement for the jointly operated Caperton Center for Applied Technology between West Virginia University at Parkersburg and the Wood County Schools.

STAFF MEMBER: Marie Foster Gnage, President

BACKGROUND:

The agreement for the jointly operated Caperton Center for Applied Technology between West Virginia University at Parkersburg and Wood County Schools will be presented to West Virginia University at Parkersburg Board of Governors for approval.

**West Virginia University at Parkersburg Board of Governors
Meeting of June 9, 2010**

ITEM: Revised Standards for Admission to Nursing

RECOMMENDED RESOLUTION: *Resolved*, That the West Virginia University at Parkersburg Board of Governors approves the revised standards for admission to Nursing as proposed.

STAFF MEMBER: Rhonda Richards
Senior Vice President for Academic Affairs

BACKGROUND:

An update in the standards for admission to the nursing program at West Virginia University at Parkersburg is recommended.

Currently, all students applying to the nursing program must have an ACT of 19 or higher. The ACT is designed to predict success in college. Therefore, it is proposed that the ACT requirement be eliminated for any applicant who has earned a college degree. Further, the option of taking the Accuplacer or the ACT has been added for all students. This change is congruent with the college's admission requirements of accepting an ACT or Accuplacer for admission.

In addition, the implementation of "Technical Standards for Admission, Progression, and Graduation" is being proposed. These standards outline the requirements necessary for a student to be successful in achieving the nursing program outcomes and performing in the role of a registered nurse in an acute care setting. These standards have been adapted, with permission, from those of the University of North Carolina at Chapel Hill.

These updates in the standards for admission to nursing at WVU Parkersburg are recommended for implementation for the upcoming Fall Semester.

All proposed updates are reflected in the attached document by underlining of text to be added and strike-through of text to be deleted.



Title: #VI-9A. Admission to AAS in Nursing

Date: Draft: June 1, 2010 (Replaces version dated June 29, 2009)

These admission standards and procedures are established in keeping with [Series 23](#) of the WV Council for Community and Technical College Education, “Standards and Procedures for Undergraduate Admissions at Community and Technical Colleges,” Section 5.4.

Applicants requesting admission to the nursing program must first meet the requirements for general admission to the college, including foundation requirements in math, reading and English and be admitted to the college. General Admission standards for West Virginia University at Parkersburg are stated in Answer Book [#VI-9](#).

Applicants to the nursing program must be eligible to meet the requirements for licensure in the state of West Virginia as stated in West Virginia Code [§30-7-6](#). These conditions include:

1. Be a high school graduate or equivalent
2. Be a graduate of an accredited school of nursing

The Board of Examiners for Registered Professional Nurses may deny testing to any applicant proven guilty of certain infraction such as, but not limited to fraud, felony, or moral misconduct. (West Virginia Code [§30-7-11](#).)

Additionally, the applicant must be able to engage in educational and training activities in a manner that does not endanger themselves or others.

General Requirements

Applicants may qualify to be considered for admission in one of two ways:

1. Be a high school senior or graduate with a grade point average of 2.5 or higher, have a composite ACT score [or equivalent Accuplacer score](#) of 23 or higher, and complete college Chemistry 111 with a grade of “C” or better or have completed or transferred in Biology 107 or Biology 108.
2. Have an earned ACT composite score [or equivalent Accuplacer score](#) of 19, an overall college cumulative grade point average of 2.5 or higher and a 2.5 or higher grade point average in these required college courses: English 101, Psychology 101 or Psychology 241, Sociology 101, and Chemistry 111 with a minimum grade of “C” in each of these courses. Students who have completed or transferred to WVUP with an equivalent Biology 107 or Biology 108 do not have to complete the Chemistry 111 requirement and the Biology grade will be used to calculate the prescriptive GPA. [ACT composite score or equivalent Accuplacer score will be waived for applicants who apply with a College Degree from an accredited institution.](#)

Application to the Nursing Program

Applications will be accepted year round. Application forms are available in the Health Sciences

Division office and online at www.wvup.edu/healthsciences.

For an application to be complete, each applicant must:

- Submit completed application to nursing
- Submit high school transcript or GED certificate
- Submit ACT [or equivalent Accuplacer](#) score of 19 or higher or SAT of 910 or higher
- Submit transcripts of any college work from another college
- Complete the Health Education Systems Inc. (HESI) Admission Assessment examination with a score of 70 or higher. The cost of the exam will be assumed by the applicant. Contact the Health Sciences Division for current cost of the exam. The examination measures general aptitude for nursing.

The HESI Admission Assessment examination is scheduled monthly and the dates and times are listed online at www.wvup.edu/healthsciences. Call the Health Sciences Division to register for the exam.

An interview with applicants may be requested at the discretion of the Nursing Admission, Progression, and Graduation Committee.

It is important to note that completion of the application process does not imply that the applicant will be admitted to the nursing program.

ADMISSION TO THE PROGRAM

Provisional Admission

All initial admissions to Nursing 111 will be provisional for one semester.

Full Admission

Upon successful completion of all course outcomes in Nursing 111 with a minimum grade of “C”, the student will be fully admitted into the Nursing Program and will progress to Nursing 112. Students who earn less than a “C” grade in nursing will be dismissed from the nursing program.

Students who withdraw or do not earn the minimum grade of “C” in Nursing 111 will be required to reapply for provisional admission. Students may only be readmitted once. Students may meet with their assigned academic advisor to develop a plan.

Admission Limitations

Due to space limitations, qualified applicants are ranked according to composite ACT scores, by pre-nursing test scores, and both prescription and cumulative grade point averages.

The highest ranked students who meet the admission requirements by March 15th for fall admission or September 15th for spring admission are admitted first; other qualified applicants will be placed on a waiting list. The first day of class, the waiting list is dissolved. Because of the competition for space, it is possible qualified applicants may not be selected for admission due to competition for space.

Advanced Placement for Licensed Practical Nurses

Licensed Practical Nurses may apply for advanced standing in the nursing program, if they meet the following criteria:

- meet the admission criteria for the associate in applied science in the nursing program,

- hold a current unencumbered practical nurse license,
- submit a Practical Nursing school transcript
- have been employed as an LPN 1000 hours in the twelve months preceding admission to the nursing program. The work hour requirement may be waived for new LPN graduates who enter the nursing program within one calendar year of graduation from a state approved practical nursing program.
- college transcript demonstrates completion of the following classes with a minimum grade of “C”: Chemistry 111, English 101, Psychology 101, Biology 107, and Sociology 101.

To be granted advanced standing in the nursing program, licensed practical nurses are required to complete the following courses with a minimum grade of “C”:

- Nursing 116 to be taken concurrently with Nursing 131,
- Biology 108 and Psychology 241, which are pre-requisites or may be taken as a co-requisite to Nursing 116 and Nursing 131.

Other advanced placement options are available through credit transfer and challenge examination.

Updates to Applications

Students interested in pursuing admission in the next cycle should update their applications in the Health Sciences Division. It is the responsibility of the student to provide appropriate documentation of changes in his/her personal and/or academic record.

CLINICAL PRACTICE REQUIREMENTS

Each student admitted into the Nursing Program must complete the following:

Physical Examination

After formal acceptance into the nursing program, all students must have a physical examination and file the results of the physical examination in the Health Sciences Division. The student must provide documentation of hearing and visual acuity, Hepatitis B vaccination series with titer (or waiver), annual TB tests, Varicella and MMR titers. Students born after 1957 will not need titers if an immunization record is provided that indicates the Varicella vaccine was given at 12-18 months of age, and that two (2) MMR vaccinations were given. Students may provide documentation by a physician indicating that he/she has had the chickenpox, the mumps, and/or measles. Students are required to get a seasonal flu vaccine prior to clinical experience at any facility that requires the seasonal flu for their employees.

CPR Certification

Each student admitted into the nursing program is required annually to maintain current CPR certification, the American Heart Association, Health Care Provider (with the use of a AED), as well as, in-service education as determined by the faculty and affiliate health care agencies.

Drug Screening

WVU Parkersburg is a drug free community. Therefore, all students admitted to and enrolled in any program within the Health Sciences Division is subject to the Health Science Division's Drug and Alcohol Testing Policy which is found on the Health Sciences Division's website.

~~Applicants must test negative for drug/alcohol screening. West Virginia University Parkersburg is a drug free community.~~ To that end, students ~~enrolled~~ in all Health Sciences programs will be required to submit to randomized mandatory drug screening without notice. Failure to cooperate will result in administrative dismissal from the program. Students who test positive for alcohol, illegal usage of a

controlled substance or illicit drugs will be immediately dismissed from the program and will not be eligible for readmission to any health science program. ~~Costs associated with the screenings will be the responsibility of the student.~~

Any student demonstrating behaviors of reasonable suspicion or impaired capacity will be required to undergo immediate drug/alcohol testing. All costs incurred as a result of this action is the responsibility of the student.

Background Check

Criminal background checks are required for all students entering the Health Sciences programs. Cost associated with the state and federal criminal history checks will be the responsibility of the student. A clinical facility has the right to refuse a student access to clinical experiences based on results of the criminal background check, which may prevent progression in the program. The Health Sciences Division reserves the right to nullify a student's admission based on the results of his or her background check.

Providing false information and/or failure to disclose background information on the application to the program is grounds for immediate dismissal.

Confidentiality Statements and HIPAA Training

Students in the Health Sciences programs are subject to institutional, state, and federal regulations. Completion of required documentation is necessary for participation in clinical and community experiences.

Progression and Graduation

A student may repeat no more than one nursing core course. A student who earns less than a grade of "C" in a second nursing course will be dismissed from the nursing program. A student who is dismissed from the program has the right of appeal. A grade of "C" or better is required in each course in the nursing curriculum to qualify for graduation.

Students must demonstrate behavior consistent with the Department's *Professional Standards and Safe Clinical Practice Standards*. Failure to adhere to the Standards may result in dismissal from the program.

TECHNICAL STANDARDS FOR ADMISSION, PROGRESSION AND GRADUATION*

Personal Attributes and Capabilities Essential for Admission, Progression and Graduation of WVU Parkersburg Nursing Students:

The curricula leading to a degree in Nursing from WVU at Parkersburg requires students to engage in diverse and complex experiences directed at the acquisition and practice of essential nursing skills and functions. Unique combinations of cognitive, affective, psychomotor, physical and social abilities are required to perform these functions satisfactorily. In addition to being essential to the successful completion of the requirements of a nursing degree, these skills and functions are necessary to ensure the health and safety of patients, fellow students, faculty and other health care providers.

The following technical standards describe the non-academic qualifications required in addition to academic qualifications that the college considers essential for entrance to, continuation in and graduation from its nursing degree program. Candidates for a nursing degree must be able to meet

these minimum standards with or without reasonable accommodation for successful completion of degree requirements.

Technical Standards

A. Visual, Auditory and Tactile Abilities

- Sufficient abilities to allow him/her to gather data from written reference materials, oral presentations, demonstrations and observations of a patient and his/her environment.
- Sufficient ability to perform health assessments and interventions; observe diagnostic specimens; and obtain information from digital, analog and waveform representations of physiologic phenomena to determine a client's condition.

Examples of relevant activities:

- Visual acuity sufficient to draw up the correct quantity of medication in a syringe or detect changes in skin color or condition.
- Auditory ability sufficient to detect sounds related to bodily functions using a stethoscope or to detect audible alarms generated by mechanical systems used to monitor patient physiological status.
- Tactile abilities sufficient to detect unsafe temperature levels in heat-producing devices used in patient care or detect anatomical abnormalities, such as edema or small nodules.

B. Communication Abilities

- Ability to communicate with accuracy, clarity and efficiency with patients, their families and other members of the health care team (including spoken and non-verbal communications, such as interpretation of facial expressions, affect and body language).
- Required communication abilities, including speech, hearing, reading, writing, language skills and computer literacy.

Examples of relevant activities:

- Abilities sufficient to give verbal directions to or follow verbal directions from other members of the health care team and to participate in health care team discussions of patient care.
- Ability sufficient to elicit and record information about health history, current health state or responses to treatment from patients or family members.
- Ability sufficient to convey information to clients and others as necessary to teach, direct and counsel individuals.

C. Motor Abilities

- Sufficient motor function to execute movements required to provide general care and treatment to patients in all health care settings.
- Required motor functions include gross and fine motor skills, physical endurance, physical strength and mobility to carry out nursing procedures, perform basic laboratory tests and provide routine and emergency care and treatment to patients.

Examples of relevant activities:

- Fine motor skills sufficient to obtain assessment information by palpation, auscultation, percussion and other diagnostic maneuvers.
- Physical endurance sufficient to complete assigned periods of clinical practice.
- Mobility sufficient to carry out patient care procedures, such as tracheostomy care or performing emergency airway suctioning.
- Strength sufficient to carry out patient care procedures, such as assisting in the turning and lifting of patients.

D. Behavioral, Interpersonal and Emotional Abilities

- Ability to relate to colleagues, staff and patients with honesty, integrity and non-discrimination.
- Capacity for the development of a mature, sensitive and effective therapeutic relationship with clients.
- Ability to work constructively in stressful and changing environments with the ability to modify behavior in response to constructive criticism.
- Capacity to demonstrate ethical behavior, including adherence to the professional nursing and student honor codes.

Examples of relevant activities:

- Emotional skills sufficient to remain calm in an emergency situation.
- Interpersonal skills sufficient to communicate effectively with patients and families of diverse religious, cultural or social backgrounds.
- Behavioral skills sufficient to demonstrate the exercise of good judgment and prompt completion of all responsibilities attendant to the diagnosis and care of clients.

E. Cognitive, Conceptual and Quantitative Abilities

- Ability to read and understand written documents in English and solve problems involving measurement, calculation, reasoning, analysis and synthesis.
- Ability to gather data, develop a plan of action, establish priorities and monitor treatment plans and modalities.
- Ability to comprehend three-dimensional and spatial relationships.

Examples of relevant activities:

- Cognitive skills sufficient to calculate appropriate medication dosage given specific patient parameters.
- Conceptual ability sufficient to analyze and synthesize data and develop an appropriate plan of care.
- Quantitative ability sufficient to collect data, prioritize needs and anticipate reactions.

- Ability to comprehend spatial relationships adequate to properly administer IM injections or assess wounds of varying depths.

*Adapted from the Technical Standards for Admission, Progression, and Graduation from The University of North Carolina at Chapel Hill with permission.

Admission to and graduation from the nursing program does not guarantee that the West Virginia Board of Examiners for Registered Professional Nurses will endorse the graduate as a candidate to sit for the licensure examination.

The WVU Parkersburg administration reserves the right to amend this document upon recommendation of the Nursing Faculty Organization without notice to insure the integrity of the program and safety of the students, college, and community at large.

**West Virginia University at Parkersburg Board of Governors
Meeting of June 9, 2010**

ITEM: Faculty Promotion Decisions

RECOMMENDED RESOLUTION: Information Only

STAFF MEMBER: Marie Foster Gnage, President

BACKGROUND:

The faculty promotion and tenure review process at West Virginia University at Parkersburg runs from January through May 15. It involves faculty file preparation, reviews and recommendations by department colleagues and chair, college colleagues and the Senior Vice President for Academic Affairs, and approval by the President. The final step is notification of the Board of Governors of the decisions made as a result of this review process.

Only one individual was promoted in rank during the 2010 review process:

Professor

Cheryl Brumfield

There were no candidates for tenure this year.

**West Virginia University at Parkersburg Board of Governors
Meeting of June 9, 2010**

ITEM: 2010-11 Holiday Schedule

RECOMMENDED RESOLUTION: Information Only

STAFF MEMBER: Marie Foster Gnage, President

BACKGROUND:

As authorized by Board of Governors Policy B-08, a holiday schedule for 2010-11 has been established and approved for West Virginia University at Parkersburg, a copy of which is attached. This holiday schedule has been aligned with the schedule of holidays observed by West Virginia University because of the implementation of a new payroll processing system. It has been announced campus wide and is posted in the online "Answer Book" for ongoing accessibility.