

**MINUTES**  
**WEST VIRGINIA UNIVERSITY AT PARKERSBURG**  
**BOARD OF GOVERNORS**  
**December 9, 2009**

A regular meeting of the West Virginia University at Parkersburg Board of Governors was held on Wednesday, December 9, 2009 in the Caperton Center Auditorium at WVU Parkersburg beginning at 5:15 p.m. Board members present were: Joe Campbell, Cindy Bullock, Curtis Miller, Keith Burdette, Rock Wilson, Matthew Santer, Violet Mosser, William H. Hopkins, Teresa Wamer, and absent were Gerard ElChaar, Kennad Lee Skeen, II, and Gregory K. Smith. Others present included Dr. Marie Foster Gnage and Patsy Bee.

Guests present included members of the WVU at Parkersburg Foundation Board of Directors, Legislators, administrators, faculty, staff, students, members of the community, and the media.

**1. Call to Order**

Mr. Campbell, Chair of the WVU at Parkersburg Board of Governors, called the meeting to order.

**2. Roll Call**

Roll Call was taken by Patsy Bee, Executive Assistant to the President, noting that a quorum was present.

**3. Board Chair Report**

Chairman Campbell welcomed guests attending the meeting today, and thanked them for their support throughout the year.

Mr. Campbell explained the need for a Campus Development Committee noting the following:

This Board Committee will have responsibility for reviewing the College Facilities Master Plan to monitor the manner in which the college facilities serve the needs of constituents and how the college might meet future facilities needs guided by the mission, educational vision, and core values. The Committee will receive updates on proposed and active projects. The Committee will review recommendations for acceptance of gifts of property (land, facilities, and art for public purposes) and naming opportunities. Members will work with college administration on seeking gifts to

expand/enhance the college's facilities and grounds. The Committee will make recommendations to the full Board.

Mr. Campbell appointed the following Board members to serve on Campus Development Committee: Cindy Bullock, Gregory Smith, Keith Burdette, Teresa Wamer, and Curtis Miller who will chair the committee. The committee will meet as needed.

#### **4. Executive Session under the authority of WV Code 6-9A-4-2A**

Chairman Campbell entertained a motion to go into Executive Session. Ms. Mosser moved to go into Executive Session. Ms. Bullock seconded the motion. The motion passed. The purpose of Executive Session was an update on the President's Goals. At approximately 5:25 p.m., the WVU Parkersburg Board of Governors moved into Executive Session.

At approximately 6:10 p.m., Mr. Hopkins moved that the Board return from Executive Session. Mr. Burdette seconded the motion. Motion passed.

#### **5. Minutes**

Minutes of the regular Board meeting scheduled on November 4, 2009 were approved upon a motion by Mr. Burdette and second by Mr. Miller.

#### **6. President's Report**

President Gnage welcomed guests, and provided an update to the Board on campus activities since the last meeting. President Gnage shared with Board members the loss of a long-time adjunct faculty member, Mr. Elwood Fleming who recently passed away.

President Gnage introduced Ms. Teresa Wamer, President of WVU Parkersburg Student Government Association who made a presentation to the Board on activities, projects and events for this year.

#### **7. Committee Reports**

- Executive Committee : Mr. Joe Campbell, Chair

Mr. Campbell reported that the Executive Committee met with the Faculty Senate Executive Committee during their meeting today. The Committee also reviewed information on the Memory Garden, Mission Statement, and Mercer Schedule.

- Audit Review Committee : Mr. William Hopkins, Chair

Mr. Hopkins reported that the Audit Review Committee did not meet.

- Administrative Services Committee: Mr. Gerard ElChaar/Mr. Gerg Smith Co-Chairs

In the absence of Committee Co-Chairs, Mr. Burdette provided an update to the Board on campus renovations including the cafeteria which will be a six week project beginning mid-December. An update was also provided on Information Technology at the main campus and Jackson County Center; Human Resources issues; budget meetings; college mission statement and downtown center.

- Academic and Student Services Committee : Ms. Cindy Bullock, Chair

Ms. Bullock provided an update to the Board on Academic Affairs programs; goals; grants; faculty positions; and review of mission statement. In the Workforce and Community Education area she provided an update on PAZ/process technology/; HEAPS funding for programs and an Enterprise Excellence Project. In the area of Student Services, she provided an update on enrollment and reporting; student ID project; ADA/Universal Access Project; and TRIO Student Services grant application.

## **8. Action Items**

- WV Mission Statement

Following a report by President Gnage and questions/discussion by the Board members, Mr. Burdette moved that the following resolution be approved:

Resolved, That the West Virginia University at Parkersburg Board of Governors approves the Mission Statement for West Virginia University at Parkersburg as presented.

Mr. Miller seconded the motion. Motion passed.

- Proposed Policy Creating the Employee and Family Tuition Waiver Program

Following a report by Christine Post, Assistant Dean for Student Services (In the absence of the Anthony Underwood, Vice President for Student Services) and questions/discussion by the Board members, Mr. Burdette moved that the following resolution be approved:

Resolved, That the West Virginia University at Parkersburg Board of Governors authorizes a notice of proposed rulemaking for adoption of Policy B-55, Employee and Family Tuition Waiver Program, and hereby authorizes adoption of said policy without further action by the Board if no comments are received.

Ms. Bullock seconded the motion. Following additional questions by Board member, the motion passed.

## **9. Information Items**

- Agreement Between West Virginia University at Parkersburg and Western Governors University

Ms. Post provided information regarding the agreement between WVU Parkersburg and Western Governors University.

- New Programs Added to State Degree Inventory

Dr. Richards provided information regarding new programs added to state degree inventory.

- Faculty Emeriti

Dr. Richards announced two faculty members as faculty emeriti:

Lewis Rutherford, Professor of Speech from May 13, 1974 August 15, 2009

Gary Waggoner, Professor of Biology and Chair of the Natural Sciences and Mathematics Division from July 1, 1972 August 15, 2009

- Articulation Agreement for BA in Elementary Education with Eastern Community and Technical College

Dr. Richards presented information on articulation agreement with Eastern Community and Technical College.

## **10. Consent Agenda**

No consent agenda items were presented.

## **11. Board Comments/Announcements**

Upcoming Events at WVU Parkersburg:

- Holiday Luncheon: Wednesday, December 16, 2009, Noon, College Activities Center  
Commencement: Friday, December 18, 2009 - 7 p.m. College Activities Center

## 12. Next Meeting

The next regular meeting of the WVU at Parkersburg Board of Governors is scheduled for Wednesday, February 10 in rooms 2209-2211.

## 13. Adjournment

With no further business to be discussed, Mr. Burdette moved that the meeting be adjourned, Mr. Miller seconded the motion. Motion passed.

Respectfully submitted,

Patsy Bee

Executive Assistant to the President

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Joe D. Campbell, Chairman

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Keith Burdette, Secretary