

MINUTES
WEST VIRGINIA UNIVERSITY AT PARKERSBURG
BOARD OF GOVERNORS
September 9, 2015

A regular meeting of the West Virginia University at Parkersburg Board of Governors was held on Wednesday September 9, 2015, in the President's Conference Room at the WVU Parkersburg Campus, beginning at 3:15 p.m. Board members present were: Jeff Matheny, Sam Winans, Curtis Miller, Joe Campbell, Steve Hardman, Donna Smith, Cheryl Donohoe, John Denbigh, Violet Mosser, Matthew Santer, and William Bell. Others present included Dr. Fletcher Lamkin and Brady Whipkey.

Guests present included administrators, faculty, and staff.

1. Call to Order

Mr. Matheny, Chair of the WVU at Parkersburg Board of Governors, called the meeting to order.

2. Roll Call

Roll Call was taken by Brady Whipkey, Executive Assistant to the President, noting that a quorum was present.

3. Board Chair Report

Chairman Matheny thanked members of the Board and staff for attending the meeting noting that he had no report to give at this time.

4. President's Report

President Lamkin discussed that while enrollment is down we are encouraged by a surge in new student admissions. Student retention remains a problem and we will be discussing our approach to solving this issue.

Reorganization has been implemented, and we are operating without major disruption and will be taking advantage of new efficiencies and better accountability. Temporary signage is up to help our students locate offices. During the first week of class, staff members and student peer coaches took the time to walk lost students to offices or classrooms where they needed to be.

Strategic planning efforts continue to move ahead with five clear goals for improvement: an exemplary academic program, purposeful student support, reputable community partner, stable and thriving infrastructure, and optimal organizational climate. These goals will be refined and objectives established during the next month.

5. Approval of Minutes

The minutes of the Regular Board meeting of August 12, 2015, were approved upon a motion by Mr. Miller, seconded by Ms. Smith.

6. Committee Reports

- Executive Committee:

Board members present received a report on the Strategic Plan progress. The Strategic Plan should be completed and ready for the Board to review at the October meeting.

- Administrative Services Committee:
Board members present received reports from the Foundation on fundraisers, grants, events, donations, and marketing and communications. They also received reports on renovations being done to facilities and campus. A report was received on the position vacancies, new hires, and restructuring update. A report was received on information technology project updates. A report was also received on fiscal services.
- Academic and Student Services Committee:
Board members present received reports from Academic Affairs, Workforce and Community Education and Student Affairs: an overview of grants, student success; credit and non-credit programs; enrollment, overview of Threat Assessment Team and overview of Academic Early Alert System were given.

7. Executive Session under the authority of WV Code §6-9A-4-9

Chairman Matheny discussed that an Executive Session was not needed at this time.

8. Information Items

- Education and Humanities Update
Dr. David Lancaster, Chair of the Education Division provided an overview of the K-6 Elementary Education program. Dr. Lancaster provided an overview of accreditation, enrollment and completion numbers. Dr. Lancaster answered questions from the members.
- Fiscal Update:
Alice Harris, VP Finance and Administration provided a detailed report on the budget summary as of August 31, 2015. Ms. Harris answered questions from the members.

11. Board Comments/Announcements

12. Next Meeting

October 21, 2015, President's Conference Room.

11. Adjournment

With no further business to be discussed, Chairman Matheny adjourned the meeting. The next meeting will be held October 21, 2015, at 3:15 p.m. in the President's Conference Room.

Respectfully submitted,

Brady Whipkey

Executive Assistant to the President

Jeff Matheny, Chairman

Curtis Miller, Secretary