

MINUTES
WEST VIRGINIA UNIVERSITY AT PARKERSBURG
BOARD OF GOVERNORS
September 13, 2017

A regular meeting of the West Virginia University at Parkersburg Board of Governors was held on Wednesday September 13, 2017, in the President's Board Room at the WVU Parkersburg Campus, beginning at 3:15 p.m. Board members present were: Sam Winans, Donna Smith, Steve Hardman, Jeff Matheny, Joe Oliverio, Jason Landers, Cheryl Donohoe, John Denbigh, John Hushion, Torie Jackson, Cody Irick, and Austin Grimmatt. Others present included Dr. Fletcher Lamkin and Brady Whipkey.

Guests present included administrators, faculty, and staff.

1. Call to Order

Mr. Winans, Chair of the WVU at Parkersburg Board of Governors, called the meeting to order.

2. Roll Call

Roll Call was taken by Brady Whipkey, Executive Assistant to the President, noting that a quorum was present.

3. Board Chair Report

Chairman Winans, stated he would provide his report during the Executive Committee Report.

4. President's Report

Dr. Lamkin reported that the academic year is off to a great start. On August 22, 2017 the College held its annual New Student Convocation. Dr. Brian J. Anderson, a Roane County native who is the GE Plastics Materials Engineering Professor at WVU and Director of the WVU Energy Institute, was the guest speaker.

Next, Dr. Lamkin recognized two peer coaches from the Center for Student Services for their excellent and professional work. Tori Powell and Autumn Henthorn are assigned to the enrollment outreach program and have completed 4,518 telephone calls to potential and current students in a five month period preceding the Fall 2017 semester. The calls were made to encourage application and enrollment, addressing outstanding bills, and helping the College conduct research on why potential students did not maintain their enrollment.

Dr. Lamkin, then reported that over the past week we have had an important change in personnel. Dr. Dale Hartley has resigned from his position as Humanities, Fine Arts, and Social Sciences Division Chair, to move to a job closer to his family. Dr. Torie Jackson has been appointed to fill this position, while also directing the Center for Teaching Excellence.

Dr. Lamkin reported to the Board that for the past 16 years, our college has conducted a 9/11 Memorial program to honor the nearly 3000 victims who died in the deadliest attack ever to take place on U.S. soil, as well as to pay tribute to those whose heroic acts lessened the resulting deaths and damage. In this year's ceremony, 16 members of the

WVU-P Veterans Corps rang the College Bell, once for each year since the attack. Our guest speaker was Senate staffer Mara Boggs, who spoke on behalf of Senator Joe Manchin. Ms. Boggs is a 13-year Army veteran whose active duty service included two tours in Iraq and one in Afghanistan. Her husband is also an Army veteran who recently retired from the Army. Ms. Boggs delivered excellent remarks from Senator Manchin, but also on her own behalf as she spoke from the heart to our veterans, as well as to the police, firefighters, students, staff, faculty, and community members who were present for the ceremony.

Lastly, Dr. Lamkin discussed that on October 11, Senator Joe Manchin will co-sponsor with the College a career fair. This event provides a means for students to conduct company research, explore numerous career opportunities, make personal contacts that can lead to a job, gather information, and demonstrate their ability to communicate effectively.

5. Approval of Minutes

The minutes of the Regular Board meeting of August 9, 2017, were approved upon a motion by Mr. Oliverio, seconded by Ms. Donohoe.

7. Committee Reports

- Executive Committee

Chairman Winans reported that the Executive Committee met to discuss the continuing growth of relationships with WVU and received an update on the Strategic Plan from Dr. Lamkin.

- Administrative Services Committee:

Mr. Hardman reported that the Administrative Services Committee met and discussed renovations being done to facilities and campus. A report was received on the position vacancies, and new hires. A report was received on marketing and communication efforts, alumni news and development update. A report was received on financial budget updates.

- Academic and Student Services Committee:

Ms. Smith reported that the Academic and Student Services committee met. A report was received on HLC Accreditation, spring schedule development and Center for Teaching Excellence. A report was received on WED programs. A report was received on Leadership Fellows and analysis of Enrollment Data for Outreach Improvement.

8. Consent Items

Chairman Winans presented the following to be approved under the Consent Agenda

- Revision of Policy D-51 Admission to West Virginia University at Parkersburg

Mr. Oliverio made the motion to approve the Consent Agenda as presented. Mr. Denbigh seconded the motion. The motion passed.

9. Information Items

- Fiscal Update

Ms. Harris provided a detailed report on the budget summary as of August 31, 2017. With review and discussion, Ms. Harris answered questions from the members.

10. Board Comments/Announcements

None.

11. Next Meeting

November 8, 2017, President's Board Room with Board of Governors Retreat preceding the meeting.

12. Adjournment

With no further business to be discussed, Chairman Winans adjourned the meeting. The next meeting will be held on November 8, 2017.

Respectfully submitted,

Brady Whipkey
Executive Assistant to the President

Sam Winans, Chairman

Steve Hardman, Secretary