

MINUTES  
WEST VIRGINIA UNIVERSITY AT PARKERSBURG  
BOARD OF GOVERNORS  
July 21, 2015

A regular meeting of the West Virginia University at Parkersburg Board of Governors was held on Tuesday July 21, 2015, in the Community Room at the WVU Parkersburg Campus, beginning at 5:00 p.m. Board members present were: Jamie Six, Cheryl Donohoe, Violet Mosser, Curtis Miller, Jeff Matheny, Sam Winans, Bill Bell, Steve Hardman and participating via phone were Joe Campbell, John Denbigh, and Donna Smith. Others present included Dr. Fletcher Lamkin and Brady Whipkey.

Guests present included administrators, faculty, and staff.

**1. Call to Order**

Mr. Matheny, Chair of the WVU at Parkersburg Board of Governors, called the meeting to order.

**2. Roll Call**

Roll Call was taken by Brady Whipkey, Executive Assistant to the President, noting that a quorum was present.

**3. Board Chair Report**

Chairman Matheny thanked members of the Board and staff for attending the meeting noting that he had no report to give at this time.

**4. President's Report**

President Lamkin provided an update on Dr. Milley to the Board. Next Dr. Lamkin discussed enrollment stating that we are within 3% of the FTE and asked Anthony Underwood, VP of Student Services to briefly discuss enrollment numbers. Mr. Underwood addressed the Board giving current enrollment numbers with a comparison to the previous year.

**5. Action Items**

- Program Fees  
Dr. Cynthia Gissy, Dean of Academic Success, provided an overview of the proposed program fees. Members reviewed and discussed the proposed resolution with Dr. Gissy answering questions.

Mr. Six moved to approve the following resolution:

*Resolved*, That the West Virginia University at Parkersburg Board of Governors approve additional course fees for the following programs for the 2015-2016 academic year.

Mr. Miller seconded the motion. The motion passed.

- Campus Master Plan

Alice Harris, VP of Finance and Administration provided an overview of the proposed resolution to accept the new Campus Master Plan. Members reviewed the proposed resolution.

Mr. Winans moved to approve the following resolution:

*Resolved*, That the West Virginia University at Parkersburg Board of Governors approves the updates to the WVU at Parkersburg Campus Development Plan

Mr. Bell seconded the motion. The motion passed.

- Demolition of Gateway Annex

Alice Harris, VP of Finance and Administration provided an overview of the proposed resolution for demolition of the Gateway Annex. Members reviewed and discussed the proposed resolution with Ms. Harris answering questions.

Mr. Campbell moved to approve the following resolution:

*Resolved*, That the West Virginia University at Parkersburg Board of Governors approves the demolition of the Gateway Property at the entrance of WVU at Parkersburg's Main Campus.

Mr. Miller seconded the motion. The motion passed.

- Downtown Center Lease

Senta Goudy, VP of Institutional Advancement provided an overview of the proposed resolution for lease of the Downtown Center to the Parkersburg Brewing Company. Members reviewed and discussed the proposed resolution with Ms. Goudy answering questions.

Mr. Winans moved to approve the following resolution:

*Resolved*, That the West Virginia University at Parkersburg Board of Governors intends to lease 705 Market Street, Parkersburg, WV to Parkersburg Brewing Company LLC within three months of this date dependent on their obtaining financing and the stipulations outlined in the attached Letter of Intent to Lease 705 Market Street

Mr. Miller seconded the motion.

After further review and discussion Mr. Miller moved to amend the Letter of Intent to have the following changes:

- Property Tax and Insurance should become cost to the lessee
- A cap on depreciation of \$150,000 or lesser cost.
- Improvements cannot be used as collateral towards future loans

Ms. Donohoe seconded the motion. The motion passed.

Mr. Six motioned to propose and amendment allowing President Lamkin and staff to work with WV CTCS legal counsel to develop a template for potential leaser to ensure lease is approved by the State.

Mr. Denbigh seconded the motion. Mr. Campbell did not vote due to possible conflict of interest as WesBanco could be possible lender. The motion passed.

## **8. Information Items**

- Change in Organizational Structure  
Dr. Lamkin, provided an overview of changes in the West Virginia University at Parkersburg Organizational Structure, noting that there are no changes in rate of pay and there are no positions currently staffed that are being cut. Dr. Lamkin answered questions from members.
- Property Update  
Dr. Lamkin provided an update on property purchased at 180 Cedar Grove Road, informing members that the house on the property has been taken down, with cleanup of the lot now under way. Once all debris is removed the ground will be graded and grass seed will be sown.
- Course Prefix Change for Prior Approved Fees for Engineering Technology Courses  
Dr. Cynthia Gissy, Dean of Academic Success, provided an overview on course prefix changes for prior approve fees for Engineering Technology Courses. Dr. Gissy, noted that the prefix change does not have any change to the previously establish course fee. The prefix change was done to courses would be distinguished from which division is offering them.

## **9. Board Comments/Announcements**

### **10. Next Meeting**

August 12, 2015, College Multi-Purpose Room.

### **11. Adjournment**

With no further business to be discussed, Mr. Miller moved that the meeting be adjourned. Mr. Campbell seconded the motion. Motion passed. The next meeting will be held August 12, 2015, at 3:15 p.m. in the College Multi-Purpose Room.

Respectfully submitted,

Brady Whipkey  
Executive Assistant to the President

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Jeff Matheny, Chairman

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Curtis Miller, Secretary