

MINUTES
WEST VIRGINIA UNIVERSITY AT PARKERSBURG
BOARD OF GOVERNORS
May 11, 2016

A regular meeting of the West Virginia University at Parkersburg Board of Governors was held on Wednesday May 11, 2016, in the President's Board Room at the WVU Parkersburg Campus, beginning at 3:15 p.m. Board members present were: Jeff Matheny, Sam Winans, Curtis Miller, Joe Campbell, Steve Hardman, Donna Smith, Cheryl Donohoe, John Denbigh, Violet Mosser, Matthew Santer, and William Bell. Others present included Dr. Fletcher Lamkin and Brady Whipkey.

Guests present included administrators, faculty, and staff.

1. Call to Order

Mr. Matheny, Chair of the WVU at Parkersburg Board of Governors, called the meeting to order.

2. Roll Call

Roll Call was taken by Brady Whipkey, Executive Assistant to the President, noting that a quorum was present.

3. Board Chair Report

Chairman Matheny thanked members of the Board and staff for attending the meeting. Next, Chairman Matheny requested Mr. Campbell present the slate of officers to be nominated. Mr. Campbell reported that the Nominating Committee had met and have nominated Jeff Matheny as Chair, Sam Winans as Vice-Chair, and Donna Smith as Secretary. Mr. Campbell moved to approve the slate of officers as presented; Mr. Miller seconded. Motion approved.

Chairman Matheny then recognized Ms. Mosser for her time serving on the Board as the Classified Staff Representative, noting this would be her last meeting. Chairman Matheny then recognized Dr. Milley for the work she has done for the college over the past year, noting that this would be her last meeting before her contract expired. Lastly, Chairman Matheny recognized Dr. Sandra Kolakiewicz for her hard work and time she put into organizing and implementing the Early College Program.

4. President's Report

President Lamkin discussed the 45th Annual Spring Commencement. 339 students completed their studies. Mr. Winans represented the Board of Governors and delivered words of encouragement. Senator Bob Ashley was the featured speaker and delivered a message on being a lifelong learner. During the ceremony Dr. Marshall Griffin and Dr. Roger Lewis were presented with emeritus awards. Andrew Rochus was presented the Bernard P. McDonough Professor of the Year Award. Cynthia Smith was named the 2016 Alumna of the Year.

Next, President Lamkin recognized Dr. Jane Milley. May marks the last month of Dr. Milley's tenure as Interim Senior Vice President of Academic Affairs. During her year at WVU-P, she has implements some significant improvements to our academic program,

including a restructuring of our general education, the establishment of the Council of New Student Advisors, and the improvement of academic program maps for our major's programs.

President Lamkin announced that Dr. Hank Dunn, will officially become Senior Vice President June 1st.

Dr. Lamkin next discussed that the College is gearing up for busy months ahead with summer classes and community education opportunities for all ages. We are offering non-credit community education classes on topics such as boating safety, computer skills and intro to digital photography. We will also offer several short term corporate training programs. Kids College will begin June 20th and run through July 21st.

5. Approval of Minutes

The minutes of the Regular Board meeting of April 21, 2016, were approved upon a motion by Mr. Campbell, seconded by Mr. Denbigh.

6. Committee Reports

- Executive Committee:
Board members present received a report that the Executive Committee met prior to the Board meeting to discuss the President's Evaluation and receive an update from Dr. Lamkin on Guided Career Pathways.
- Administrative Services Committee:
Board members present received reports on renovations being done to facilities and campus. A report was received on the position vacancies, and new hires. A report was received on marketing and communication efforts, alumni news and development update. A report was received on financial budget updates.
- Academic and Student Services Committee:
Board members present received reports from Academic Affairs, Workforce and Community Education and Student Affairs: an overview of grants, programs, data and faculty; non-credit programs; enrollment and recruitment, were given.

7. Executive Session under the authority of WV Code §6-9A-4-9

Chairman Matheny asked for a motion to move into Executive Session to discuss the President's evaluation and contract. Mr. Miller moved to adjourn to Executive Session. Mr. Winans seconded the motion. The motion passed and the Board moved into Executive Session at approximately 3:40 p.m. The Board Chair requested that Dr. Lamkin join Executive Session. Chairman Matheny announced that the Board would return to the regular meeting at 4:50 p.m. Ms. Donohoe moved to return to regular session. Mr. Denbigh seconded the motion. Motion passed.

8. Action Items

- 2016-2017 Budget
Alice Harris, Vice President of Finance and Administration presented to the Board a proposed 2016-2017 budget. Members reviewed the proposed budget with Ms. Harris answering questions.

Ms. Smith moved to approve the following resolution:

Resolved, That the West Virginia University at Parkersburg Board of Governors approves a final budget for West Virginia University at Parkersburg for 2016-2017

Mr. Winans seconded the motion. The motion passed.

- President's Contract

Mr. Winans presented to the Board that he has met with Dr. Lamkin and the Executive Committee of the Board of Governors and they have come to an agreement. Mr. Winans provided an overview of the new contract to include period of service and compensation. Members reviewed and discussed the proposed contract with Mr. Winans answering questions.

Mr. Campbell moved to approve the following resolution:

Resolved, That the West Virginia University at Parkersburg Board of Governors approves the renewal of the President's Contract.

Mr. Denbigh seconded the motion. The motion passed.

9. Consent Items

Mr. Campbell moved to approve the following Consent Agenda Items:

- Proposed repeal of Policy E-58, Affordable Tuition Program
- Proposed Revision of Policy B-55, Employee and Family Tuition Waiver Program

Mr. Bell seconded the motion. Motion passed.

10. Information Items

- Fiscal Update

Ms. Harris provided a detailed report on the budget summary as of April 30 2016. Ms. Harris answered questions from the members.

- Communications and Media Studies Update

Dr. Torie Jackson provided a detailed update on the Communications & Media Studies Degree, as well as the radio station and the school newspaper.

- CTCS Institutional Compact

President Lamkin discussed the 2016-2017 thru 2019-2020 CTCS Institutional Compact that was submitted to the WVCTCS.

- 2016-2017 Holiday Schedule

President Lamkin provided an overview of the 2016-2017 Holiday Schedule noting that our schedule follows WVU for payroll purposes.

11. Board Comments/Announcements

12. Next Meeting

TBD.

13. Adjournment

With no further business to be discussed, Chairman Matheny adjourned the meeting. The next meeting will be determined in June and members notified of the meeting schedule.

Respectfully submitted,

Brady Whipkey
Executive Assistant to the President

Jeff Matheny, Chairman

Curtis Miller, Secretary