

MINUTES  
WEST VIRGINIA UNIVERSITY AT PARKERSBURG  
BOARD OF GOVERNORS  
April 9, 2014

A regular meeting of the West Virginia University at Parkersburg Board of Governors was held on Wednesday April 9, 2014 in the Caperton Center at the WVU Parkersburg campus beginning at 5:45 p.m. Board members present were: Joe Campbell, Jamie Six, Violet Mosser, Curtis Miller, Jeff Matheny, Sam Winans, Cheryl Donohoe, Gerard El Chaar, Matthew Santer, and Tyler Ohrn. Others present included Dr. Marie Foster Gnage and Brady Whipkey.

Guests present included administrators, faculty, and staff.

**1. Call to Order**

Mr. El Chaar, Chair of the WVU at Parkersburg Board of Governors, called the meeting to order.

**2. Roll Call**

Roll Call was taken by Brady Whipkey, Executive Assistant to the President, noting that a quorum was present.

**3. Board Chair Report**

Chairman El Chaar thanked members for attending the meeting and for also attending the retreat. Chairman El Chaar reported on the retreat and discussed how beneficial it is to have.

Next, Chairman El Chaar reported on attending the Annual AACC Convention in Washington D.C. April 5-8.

**4. President's Report**

President Gnage thanked members for attending the retreat and for their support.

President Gnage distributed the Empowering Community Colleges To Build the Nation's Future booklet that was put together by the 21<sup>st</sup> Century Commission of the AACC. President Gnage reported on serving on the 21<sup>st</sup> Century Commission and provided an overview of what booklet consist of.

President Gnage then thanked Elizabeth Godfrey for all she has done while Katie Wootton is on medical leave. She also thanked Jeannine Ratliffe for being Interim CFO while that position search is being conducted.

**5. Approval of Minutes**

The minutes of the Regular Board meeting of February 19, 2014, were approved upon a motion by Mr. Winans, seconded by Ms. Donohoe.

The minutes of the Executive Session meeting of March 5, 2014, were approved upon a motion by Mr. Ohrn, seconded by Ms. Mosser.

## 6. Committee Reports

- Executive Committee:  
Chairman El Chaar reported that the Executive Committee met prior to the Board Retreat to discuss enrollment, HLC visit, property, and challenges faced by all Community Colleges.
- Audit Review Committee:  
There was no meeting held.
- Administrative Services Committee:  
There was no meeting held.
- Academic and Student Services Committee:  
There was no meeting held.
- Campus Development and Readiness Center Committee:  
There was no meeting held.

## 7. Executive Session under the authority of WV Code §6-9A-4-2A

Chairman El Chaar asked for a motion to move into Executive Session. Mr. Miller moved to adjourn to Executive Session. Mr. Winans seconded the motion. The motion passed and the Board moved into Executive Session at approximately 5:30 p.m. The Board Chair requested that President Gnage join Executive Session. At approximately 6:40 p.m. Chairman El Chaar announced that the Board would return to the regular meeting. Ms. Donohoe moved to return to regular session. Mr. Winans seconded the motion. Motion passed.

## 8. Action Items

- Approval of Interim President:  
Chairman El Chaar asked for a motion to table the approval of an Interim President until the May meeting. Ms. Donohoe motioned to approve. Mr. Winans seconded the motion. Motion passed.
- Tuition and Fees:  
President Gnage provided an overview of proposed tuition and fees recommendations for 2014-2015 academic year. Members received a copy of the proposed changes for review. Mr. Winans motioned to approve the proposed changes. Mr. Ohrn seconded the motion. Motion passed.

## 9. Consent Agenda

Mr. Miller moved to approve the following Consent Agenda Items:

- Policy B-62, Mandatory Reporters
- Revision of Policy A-44, Sexual Harassment

Ms. Donohoe seconded the motion. Motion passed.

## 10. Information Items

- Faculty and Staff Salary Compensation:  
President Gnage reported on meetings with the Staff and Faculty Salary Review Task Groups. The adjustments will be brought to the May meeting for approval. President Gnage thanked Mr. Winans, Mr. Santer, and Ms. Mosser for representing the board, faculty and staff. President Gnage also informed the Board what the Governor has included for increases in the State budget.
- Cooperative and Career Education Update:  
Dr. Tracy introduced Jennifer Randolph, Coordinator of Career Services and Cooperative Education. Ms. Randolph distributed information on the Career Services and Cooperative Education program and provided an overview of events held to help the students.
- Fiscal update:  
President Gnage provided an overview of Fiscal update. Jeannine Ratliffe, Interim CFO answered questions.

## 11. Board Comments/Announcements

Mr. Miller introduced Senta Goudy, Director of Development, WVU at Parkersburg Foundation to the Board.

## 12. Next Meeting

The next Board of Governors meeting will be held May 14, 2014 at the Jackson County Center.

## 13. Adjournment

With no further business to be discussed, Mr. Campbell moved that the meeting adjourn. Mr. Miller seconded the motion. Motion passed. The next meeting will be May 14, 2014

Respectfully submitted,

Brady Whipkey  
Executive Assistant to the President

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Gerard El Chaar, Chairman

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Cheryl Donohoe, Secretary