

MINUTES  
WEST VIRGINIA UNIVERSITY AT PARKERSBURG  
BOARD OF GOVERNORS  
April 21, 2016

A regular meeting of the West Virginia University at Parkersburg Board of Governors was held on Wednesday March 9, 2016, in the President's Board Room at the WVU Parkersburg Campus, beginning at 3:15 p.m. Board members present were: Jeff Matheny, Sam Winans, Curtis Miller, Joe Campbell, Steve Hardman, Donna Smith, John Denbigh, Violet Mosser, Matthew Santer, and William Bell. Others present included Dr. Fletcher Lamkin and Brady Whipkey.

Guests present included administrators, faculty, and staff.

**1. Call to Order**

Mr. Matheny, Chair of the WVU at Parkersburg Board of Governors, called the meeting to order.

**2. Roll Call**

Roll Call was taken by Brady Whipkey, Executive Assistant to the President, noting that a quorum was present.

**3. Board Chair Report**

Chairman Matheny thanked members of the Board and staff for attending the meeting. Next, Chairman Matheny provided an overview of the days Board Retreat and thanked members for the time they have put in. Chairman Matheny, then stated that he would like to nominate Joe Campbell to chair the Nominating Committee, with Curtis Miller and John Denbigh also serving. Chairman Matheny asked the members to meet prior to the May 11, 2016 Board of Governors meeting and to nominate a slate of officers for election.

**4. President's Report**

President Lamkin discussed attending the "Purse Bingo" held on April 16 and that Staff Council was able to raise \$11,000. Dr. Lamkin would also like to thank Dr. Rose Beebe and the Health Sciences Division for their hard work on the RN-BSN accreditation visit.

Next, Dr. Lamkin that the move of the Center for Student Services is complete and the center is fully operational. Institutional Advancement has returned to the Main Building and is relocated across the hall from the President's Office. Plans now call for renovations of the Community Room, creating a space for small events, choir rehearsals and small performances.

Dr. Lamkin then informed the members that we will be honoring our most successful students at the Annual Honors Ceremony to be held in the College Activities Center on April 29<sup>th</sup> at 6 p.m. On Monday May 2, the Annual Employee Recognition Lunch will celebrate and honor the accomplishments by our staff and faculty and would like to invite all of the members to attend these upcoming ceremonies.

Lastly, Dr. Lamkin reported the end of the school year will be celebrated on Saturday May 7 at 2 p.m. at our Spring Commencement. There will be more than 170 graduates taking

part in the ceremony and our speaker will be Senator Bob Ashley.

## 5. Approval of Minutes

The minutes of the Regular Board meeting of March 9, 2016, were approved upon a motion by Mr. Denbigh, seconded by Ms. Smith.

## 6. Executive Session under the authority of WV Code §6-9A-4-9

Chairman Matheny asked for a motion to move into Executive Session to discuss the President's evaluation process. Mr. Miller moved to adjourn to Executive Session. Ms. Mosser seconded the motion. The motion passed and the Board moved into Executive Session at approximately 3:21 p.m. The Board Chair requested that Dr. Lamkin join Executive Session. Chairman Matheny announced that the Board would return to the regular meeting at 3:30 p.m. Mr. Miller moved to return to regular session. Mr. Bell seconded the motion. Motion passed.

## 7. Action Items

- Approval of President's Evaluation Process

Chairman Matheny, reported the members discussed the evaluation process for Dr. Lamkin and asked for a motion to approve the resolution and to complete the evaluation at the May Board of Governors meeting.

Mr. Miller moved to approve the following resolution:

*Resolved*, That the West Virginia University at Parkersburg Board of Governors approve the process in which it does the annual evaluation of WVU at Parkersburg President

Ms. Smith seconded the motion. The motion passed.

## 8. Information Items

- Fiscal Update

Ms. Harris provided a detailed report on the budget summary as of March, 2016. Ms. Harris also reported that she is currently working on the FY17 Budget to present at the next Board meeting but changes may need to be made later on due to legislator not setting a state budget yet. Ms. Harris answered questions from the members.

- SGA Update

SGA President, Bill Bell, provided the Student Government Annual Update and discussed areas where they have focused on over the past year.

- PTK Update

Bill Bell, Phi Theta Kappa Chapter President, provided the Board with an update of PTK, member's accomplishments and awards for this academic year. Mr. Bell answered questions from the members.

## 9. Board Comments/Announcements

Employee Recognition is May 2, and Spring Commencement is May 7.

**10. Next Meeting**

May 11, 2016 - JCC.

**11. Adjournment**

With no further business to be discussed, Chairman Matheny adjourned the meeting.  
The next meeting will be held May 7, 2016, at 3:15 p.m. at the Jackson County Center.

Respectfully submitted,

Brady Whipkey  
Executive Assistant to the President

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Jeff Matheny, Chairman

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Curtis Miller, Secretary