

MINUTES
WEST VIRGINIA UNIVERSITY AT PARKERSBURG
BOARD OF GOVERNORS
March 8, 2017

A regular meeting of the West Virginia University at Parkersburg Board of Governors was held on Wednesday February 8, 2017, in the President's Board Room at the WVU Parkersburg Campus, beginning at 3:15 p.m. Board members present were: Jeff Matheny, Sam Winans, Donna Smith, Steve Hardman, Joseph Oliverio, Jason Landers, Cheryl Donohoe, John Denbigh, John Hushion, Torie Jackson, Cody Irick, and William Bell. Others present included Dr. Fletcher Lamkin and Brady Whipkey.

Guests present included administrators, faculty, and staff.

1. Call to Order

Mr. Matheny, Chair of the WVU at Parkersburg Board of Governors, called the meeting to order.

2. Roll Call

Roll Call was taken by Brady Whipkey, Executive Assistant to the President, noting that a quorum was present.

3. Board Chair Report

Chairman Matheny reported that we would be recognizing members of faculty then turned the floor over to Dr. Lamkin. Dr. Lamkin presented members of the math faculty and recognized them with certificates for the hard work and time they have put in to develop and implement the math pathways.

4. President's Report

Dr. Lamkin reported that we are reaching our mid-point in the semester and students are encouraged to meet with their advisors to ensure they get the classes they need to graduate. Dr. Lamkin also discussed that while Guided Pathways is in the early stages, we are getting indicators that students like the improved services and more student-friendly class scheduling.

Wood County School Board has approved our Math 120 course for dual credit. Approval for dual credit means that rising seniors can take advantage of our Summer Bridge Program to meet their High School math requirement while also earning credit toward their college degree. Early college students will be able to take the course in the fall and spring semesters, but taking it in the summer permits student to put complete focus on math, which will increase their chances of success.

The College has once again achieved a clean audit for FY16. Despite the financial challenges the State is facing, the college has maintained a healthy financial position by implementing cost saving measures. We are proud of our audit results and the efforts of the campus community and will continue to be good stewards of the public funds that affect our ability to provide quality educational programs.

Commencement will be held on May 6th and we will have the pleasure of having our

Commencement Speaker be Woody Williams, Congressional Medal of Honor recipient and highly regarded, inspirational speaker. We are pleased and honored that he is willing to participate in this event.

Representatives from Wood County Schools and WVU-P met to discuss the Caperton Center joint endeavor. Led by Wood County Schools Superintendent John Flint and WVU-Parkersburg President Fletcher Lamkin, both parties agreed to a revised simplified Memorandum of Understanding and discussed future collaboration efforts.

A group of about 40 faculty, staff and student volunteers from the College participated in the Sumner School building day of service. Debbie Richards, who organized our participation as part of the Social Justice Program said that this was one of the best team efforts she has ever seen.

With the March Madness comes the annual “Beat the President” bracket challenge. The prize for the top student entry, provided they beat the President, is free books for the semester.

Our next meeting will be on April 12th, and will be an all-day meeting for our semi-annual Board training. Our guest speaker will be Dr. John Deskins, who is Director of the WVU Bureau of Business and Economic Research. He will be providing a presentation regarding the economic future of West Virginia.

5. Approval of Minutes

The minutes of the Regular Board meeting of February 8, 2017, were approved upon a motion by Mr. Oliverio, seconded by Ms. Donohoe.

6. Committee Reports

- Executive Committee
Chairman Matheny reported that the Executive Committee met to discuss the 360 Degree Evaluation of the President and four Vice-President’s. Next they discussed legislative updates and possible outcomes of this legislative session. Lastly, they discussed the upcoming retreat and schedule.
- Audit Committee
Mr. Landers reported that the Audit Committee met prior to the Board meeting, with the auditors, via conference call. The auditors provided and overview the audit process and outcome which will be brought before the members to vote on later in the meeting.
- Administrative Services Committee:
Mr. Winans reported that the Administrative Services Committee met and discussed renovations being done to facilities and campus. A report was received on the position vacancies, and new hires. A report was received on marketing and communication efforts, alumni news and development update. A report was received on financial budget updates.

- Academic and Student Services Committee:
Ms. Smith reported that the Academic and Student Services committee met and received reports from Academic Affairs, Workforce and Community Education and Student Affairs: an overview of programs, catalog update, class schedules, non-credit programs, enrollment and recruitment, were given.

7. Action Items

- MOU with Caperton Center for Applied Technology
President Lamkin presented the proposal of the new Memorandum of Understanding with Caperton Center for Applied Technology. A copy of the MOU was provided to the members for review. Members reviewed and discussed the revised MOU.

Mr. Denbigh moved to approve the following resolution:

Resolved, That the West Virginia University at Parkersburg Board of Governors approves the Memorandum of Understanding with Caperton Center for Applied Technology

Mr. Oliverio seconded the motion. The motion passed.

- Approval of WVU at Parkersburg Fiscal Year 2016 Audit
Alice Harris, VP Finance and Administration, presented the proposal to accept the audit as presented. A copy of the audit was presented to the members to review prior to the meeting. Ms. Harris provided an overview of the audit and answered questions by the members.

Mr. Winans moved to approve the following resolution:

Resolved, That the West Virginia University at Parkersburg Board of Governors approves the Audit report for fiscal year ending June 30, 2016 as submitted.

Ms. Smith seconded the motion. The motion passed.

8. Information Items

- Sabbatical Leave
Dr. Lamkin reported that the College has received one request for sabbatical leave for the Fall 2017 semester. Dr. Lamkin provided an overview of the request and noted that it had been approved. With review and discussion, Dr. Lamkin answered questions.
- Fiscal Update
Ms. Harris provided a detailed report on the budget summary as of February 28, 2017. With review and discussion, Ms. Harris answered questions from the members.

9. Board Comments/Announcements

Dr. Lamkin mentioned that the April 12th Board Retreat would be focused on Strategic Look Ahead.

10. Next Meeting

April 12, 2017, President's Board Room.

11. Adjournment

With no further business to be discussed, Chairman Matheny adjourned the meeting. The next meeting will be held on April 12, 2017.

Respectfully submitted,

Brady Whipkey
Executive Assistant to the President

Jeff Matheny, Chairman

Donna Smith, Secretary