

MINUTES
WEST VIRGINIA UNIVERSITY AT PARKERSBURG
BOARD OF GOVERNORS
February 19, 2014

A regular meeting of the West Virginia University at Parkersburg Board of Governors was held on Wednesday February 19, 2014 in the College Theatre at the WVU Parkersburg campus beginning at 5:45 p.m. Board members present were: Joe Campbell, Jamie Six, Violet Mosser, Curtis Miller, Jeff Matheny, Sam Winans, Rock Wilson, Cheryl Donohoe, Gerard El Chaar, Matthew Santer, and Tyler Ohrn. Others present included Dr. Marie Foster Gnage and Brady Whipkey.

Guests present included administrators, faculty, and staff.

1. Call to Order

Mr. El Chaar, Chair of the WVU at Parkersburg Board of Governors, called the meeting to order.

2. Roll Call

Roll Call was taken by Brady Whipkey, Executive Assistant to the President, noting that a quorum was present.

3. Board Chair Report

Chairman El Chaar thanked members for attending the meeting.

Next, Chairman El Chaar reported on attending the AACCC/ACCT National Legislative Summit with Tyler Ohrn and President Gnage.

Chairman El Chaar also thanked Mr. Winans and those serving on the salary task groups.

4. President's Report

President Gnage thanked members for their support and advocacy.

President Gnage reported on events held at the college despite the weather. On February 6, 2014, the Distinguished Performance Series hosted the show FROGZ! John Ellison was on campus February 17 and at JCC on February 16, for a presentation. The college has partnered with Dupont Washington Works for the Martin Luther King Jr. – A Legacy of Peace, Awards and program.

President Gnage also reported attending the AACCC/ACCT NLS and while there had the opportunity to introduce Senator Lamar Alexander at the Senate Congressional Forum and also to attend the White House Welcome Ceremony for the President of France with the Rural Community College Alliance (RCCA).

President Gnage asked Anthony Underwood, Vice President of Student Services to provide an update on the Tobacco Implementation Committee. Mr. Underwood discussed that the committee has met; and using recommendations of the CDC is working towards putting the plan in place to become a tobacco free campus. The communications process is being worked on.

President Gnage next reported on the Textbook Affordability Committee. An email will be sent to all faculty members asking for approaches they have used that could lead to textbook cost savings. By opening up to faculty, the committee can get more ideas that could lead to better cost savings than what the committee alone could do.

President Gnage then reported that the Faculty and Staff Salary Task Groups have met three times to discuss comparison and benchmarks with more discussion to come.

President Gnage discussed that the HLC preparation continues. There are two town hall meetings scheduled; one for students and one for faculty and staff. President Gnage reviewed the Quality Initiative/Assurance Review Criteria information that was distributed to members.

President Gnage also discussed that the Governor's through Executive order reduced the college's budget .98% decrease effective in January. The college will need to prepare for both a 3.75% and a 7.5% decrease. We need to look at tuition increases to cover the budget decrease. President Gnage has spoken with other colleges and most are doing a tuition increase that will be far more dollars than what our increase would be.

President Gnage lastly reported on the Alumni Magazine that was distributed to members and that she would be attending the Higher Education Day at the Legislature on Friday February 21, 2014.

5. Approval of Minutes

The minutes of the Regular Board meeting of December 17, 2013, were approved upon a motion by Mr. Campbell and second by Mr. Miller.

6. Committee Reports

- Executive Committee:
There was no meeting held.
- Audit Review Committee:
There was no meeting held.
- Administrative Services Committee:
Board members present received reports on the Foundation Executive Director Search, NIP Tax Credits, Grants and Scholarships, and the Foundation Annual Report. Reports were received on renovations; position vacancies and new hires; and information technology updates.
- Academic and Student Services Committee:
Board members present received reports from Academic Affairs, Workforce and Community Education and Student Affairs: an overview of grants, Learn and Earn update and HLC update; welding classes for summer 2014, lubrication theory training, courses for Wincore Windows, Bicycle Mechanics Program, Google Training and report from Bill Shore (Consultant); and an overview and demonstration of student online orientation.

- Campus Development and Readiness Center Committee:
Board members present received a report on touring the Community Building and Go-Mart Property; discussed reviewing the naming rights guidelines and will make changes to the dollar amounts; received an update on the Hammond Property and that the purchase has been approved and now we have requested the check; discussed the December 16, 2013 meeting with the National Guard and that the updated construction cost for the Readiness Center would be \$11 million.

7. Executive Session under the authority of WV Code §6-9A-4-2A

Chairman El Chaar asked for a motion to move into Executive Session. Mr. Santer moved to adjourn to Executive Session. Mr. Miller seconded the motion. The motion passed and the Board moved into Executive Session at approximately 6:35 p.m. The Board Chair requested that President Gnage join Executive Session. At approximately 8:38 p.m. Chairman El Chaar announced that the Board would return to the regular meeting. Mr. Santer moved to return to regular session. Ms. Donohoe seconded the motion. Motion passed.

8. Action Items

9. Consent Agenda

Mr. Miller moved to approve the following Consent Agenda Items:

- Policy B-62, Mandatory Reporters
- Revision of Policy A-44, Sexual Harassment

Mr. Ohrn seconded the motion. Motion passed.

10. Information Items

President Gnage provided an overview of Fiscal update and the change in the Organizational Structure.

11. Board Comments/Announcements

Mr. Wilson will set up a meeting with Ms. Donohoe, Ms. Mosser, Ms. Facemyer, and Mr. Miller to discuss JCC expansion by the next board meeting.

12. Next Meeting

The next Board of Governors meeting will be held April 9, 2014 in the Caperton Center.

13. Adjournment

With no further business to be discussed, Mr. Winans moved that the meeting adjourn. Mr. Santer seconded the motion. Motion passed. The next meeting will be April 9, 2014

Respectfully submitted,

Brady Whipkey
Executive Assistant to the President

Gerard El Chaar, Chairman

Cheryl Donohoe, Secretary