

MINUTES
WEST VIRGINIA UNIVERSITY AT PARKERSBURG
BOARD OF GOVERNORS
October 8, 2014

A regular meeting of the West Virginia University at Parkersburg Board of Governors was held on Wednesday October 8, 2014 in room 2211 at the WVU Parkersburg Campus at 3:15 p.m. Board members present were: Joe Campbell, Jamie Six, Cheryl Donohoe, Gerard El Chaar, Curtis Miller, Matthew Santer, Jeff Matheny, Karen Facemyer, and Sam Winans. Others present included Dr. Rhonda Tracy and Brady Whipkey.

Guests present included administrators, faculty, and staff.

1. Call to Order

Mr. El Chaar, Chair of the WVU at Parkersburg Board of Governors, called the meeting to order.

2. Roll Call

Roll Call was taken by Brady Whipkey, Executive Assistant to the President, noting that a quorum was present.

3. Board Chair Report

Chairman El Chaar thanked members for attending the Fall Board Retreat, held earlier in the day. Chairman El Chaar provided an overview of the topics discussed to the audience.

4. President's Report

Interim President Tracy distributed a report titled Why WVU Parkersburg? In this report Dr. Tracy discussed that WVU Parkersburg recently conducted an economic study by Dr. Tom Witt that identifies which occupations and programs best correlate with the projected needs of the oil and gas industry. WVU Parkersburg's Learn and Earn with DuPont has produced nearly 80 graduates in the Certificate of Applied Science (CAS in Chemical and Polymer Operator Technology). The college has an inventory of equipment that supports training in oil and gas related occupations. The college has a strong student support program for underprepared and/or non-traditional students who may be returning to school. The STEPS program is supported by peer coaches and mentors and is producing positive results. We now have a newly-organized Business Services unit that has grants monitoring and administration assigned to one person. This increases accuracy and efficiency and has vastly improved the grant accountability process. WVU Parkersburg has recently established an Advisory Council for its Workforce Programs comprised of area industry leaders. We are in the process of updating the Occupational Development degrees and are the only CTC to offer a seamless transition into the RBA degree with the same advisors to help the students' transition. WVU Parkersburg is piloting the Construction Management program and it correlates well with the oil and gas industry.

Dr. Tracy also informed the members of upcoming meetings. Those meetings are:

- Braskem visit to campus on October 15
- WVCCA/WVADE Conference on October 15-17
- College Town Hall on October 29

- Legislative Breakfast on October 30
- Create WV at Glenville State College on October 25-28
- WVU visit on November 14 to discuss Engineer 2+2 and research opportunities
- Higher Education Day at the Legislature at the State Capitol on January 27, 2015

5. Approval of Minutes

The minutes of the Regular Board meeting of September 9, 2014, were approved upon a motion by Mr. Winans, seconded by Mr. Six.

6. Committee Reports

- Search Committee:
Board members present received a report from Mr. Matheny that one member of the committee resigned due to their work with the CTC and one member recused themselves due to knowing a candidate. Mr. Matheny reported that the committee made a correction to the process of announcing the candidates that have been selected for interview. Candidates will now be listed by name instead of a number. Next Mr. Matheny reported that the committee has received 22 applicants and that has been narrowed down to 12. Each applicant will submit a 10 minute video answering 3 questions, and then the committee will review and narrow down the search to five (5) candidates. The committee will have a name to submit for approval at the December 10 Board meeting.

7. Executive Session under the authority of WV Code §6-9A-4-2A

Chairman El Chaar discussed that he did not feel as if an Executive Session was needed. With no further discussion Executive Session was not held.

8. Action Items

No items for action.

9. Consent Agenda

No items for consent agenda.

10. Information Items

- Fiscal Update:
Alice Harris, VP Finance and Administration provided a detailed report on the budget summary as of September 30, 2014, as well as an amended budget for FY 2015. Members present received a copy of the report.

11. Board Comments/Announcements

- Mr. El Chaar reported that the WVU at Parkersburg Foundation Board of Directors will be holding their retreat at the Culinary Academy on November 20 and have invited the Board of Governors to join them for lunch at 12:00 p.m.

12. Next Meeting

November 12, 2014, College Theatre.

13. Adjournment

With no further business to be discussed, Ms. Donohoe moved that the meeting be adjourned. Mr. Miller seconded the motion. Motion passed. The next meeting will be held November 12, 2014 at 3:15 p.m. in the college theatre.

Respectfully submitted,

Brady Whipkey
Executive Assistant to the President

Gerard El Chaar, Chairman

Sam Winans, Secretary