

MINUTES  
WEST VIRGINIA UNIVERSITY AT PARKERSBURG  
BOARD OF GOVERNORS  
October 21, 2015

A regular meeting of the West Virginia University at Parkersburg Board of Governors was held on Wednesday October 21, 2015, in the President's Conference Room at the WVU Parkersburg Campus, beginning at 3:45 p.m. Board members present were: Jeff Matheny, Sam Winans, Curtis Miller, Joe Campbell, Steve Hardman, Donna Smith, Cheryl Donohoe, John Denbigh, Violet Mosser, Matthew Santer, and William Bell. Others present included Dr. Fletcher Lamkin and Brady Whipkey.

Guests present included administrators, faculty, and staff.

**1. Call to Order**

Mr. Matheny, Chair of the WVU at Parkersburg Board of Governors, called the meeting to order.

**2. Roll Call**

Roll Call was taken by Brady Whipkey, Executive Assistant to the President, noting that a quorum was present.

**3. Board Chair Report**

Chairman Matheny thanked members of the Board and staff for attending the meeting and provided an overview of the Board Retreat.

Next Chairman Matheny recognized Mr. Jamie Six for his years of dedicated service to the College and Board of Governors and thanking him for all he has helped to accomplish.

**4. President's Report**

President Lamkin discussed recent accomplishments to include reorganization and restructuring, development of our master plan, development of improved scheduling for the Spring semester, development of an effective budgeting process, and improvements to marketing and fundraising.

Next Dr. Lamkin reported that the One-Stop Student Center project is moving forward. Elements of Student Services have moved to temporary locations in the main building and Institutional Advancement has moved temporarily to the Caperton Center.

Dr. Lamkin then discussed that with so many changes taking place, and in order to avoid overloading our faculty and staff, he has identified three areas what will receive top priority for the year: creation of a strong and relevant general education program; establishment of a mandatory, for-credit first year student seminar; and creation of an effective student counseling program.

Lastly, Dr. Lamkin reported on the announcement by the Governor that we will have a 4% budget reduction. Dr. Lamkin informed the members on the many steps the College is taking to absorb these cuts as efficiently as possible.

## 5. Approval of Minutes

The minutes of the Regular Board meeting of September 9, 2015, were approved upon a motion by Mr. Denbigh, seconded by Mr. Winans.

## 6. Executive Session under the authority of WV Code §6-9A-4-9

Chairman Matheny asked for a motion to move into Executive Session to discuss future property needs of the College. Mr. Campbell moved to adjourn to Executive Session. Mr. Bell seconded the motion. The motion passed and the Board moved into Executive Session at approximately 3:58 p.m. The Board Chair requested that Dr. Lamkin and Ms. Goudy join Executive Session. At approximately 4:45 p.m. Chairman Matheny announced that the Board would return to the regular meeting. Mr. Miller moved to return to regular session. Mr. Winans seconded the motion. Motion passed.

## 7. Action Items

- Strategic Plan

Anthony Underwood, VP Student Services provided an overview of the proposed resolution to accept the new Strategic Plan that was discussed during the Board Retreat. Members reviewed the proposed resolution.

Mr. Santer moved to approve the following resolution:

*Resolved*, That the West Virginia University at Parkersburg Board of Governors approves the 2015-2020 WVU Parkersburg Strategic Plan as presented.

Mr. Miller seconded the motion. The motion passed.

## 8. Consent Agenda

Mr. Miller moved to approve the following Consent Agenda Item:

- Revision of Policy A-34, Equal Opportunity, Affirmative Action and Nondiscrimination

Mr. Campbell seconded the motion. The motion passed.

## 9. Information Items

- Move of Credit Programs from Workforce to STEM Division

Dr. Jane Milley, Interim Senior Vice President of Academic Affairs, provided a report on the move of credit programs from Workforce to the STEM Division to better align with the college's mission. Dr. Milley answered questions from the members.

- Changes in Pearson On-Line Learning Categories

Dr. Milley provided a report on changes to the Pearson On-Line Learning Categories. Dr. Milley answered questions from the members.

- Change in Math Course

Dr. Milley reported that Math 100 and Math 100L had a \$35 lab fee associated with it. This course has been replaced with Math 100 with a lab. The original fee will follow with alignment of the new course.

- Fiscal Update:  
Alice Harris, VP Finance and Administration provided a detailed report on the budget summary as of September 30, 2015. Ms. Harris answered questions from the members.

**10. Board Comments/Announcements**

**11. Next Meeting**

December 2, 2015, President's Conference Room.

**12. Adjournment**

With no further business to be discussed, Chairman Matheny adjourned the meeting. The next meeting will be held December 2, 2015, at 3:15 p.m. in the President's Conference Room.

Respectfully submitted,

Brady Whipkey  
Executive Assistant to the President

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Jeff Matheny, Chairman

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Curtis Miller, Secretary