

MINUTES
WEST VIRGINIA UNIVERSITY AT PARKERSBURG
BOARD OF GOVERNORS
January 11, 2017

A regular meeting of the West Virginia University at Parkersburg Board of Governors was held on Wednesday November 9, 2016, in the President's Board Room at the WVU Parkersburg Campus, beginning at 3:15 p.m. Board members present were: Sam Winans, Donna Smith, Steve Hardman, Joseph Oliverio, Cheryl Donohoe, John Denbigh, John Hushion, Torie Jackson, Cody Irick, and William Bell. Others present included Dr. Fletcher Lamkin and Brady Whipkey.

Guests present included administrators, faculty, and staff.

1. Call to Order

Mr. Winans, Vice-Chair of the WVU at Parkersburg Board of Governors, called the meeting to order.

2. Swearing in of New Board Members

Debbie Richards, Special Assistant to the President, conducted the swearing in of new Board member Torie Jackson.

3. Roll Call

Roll Call was taken by Brady Whipkey, Executive Assistant to the President, noting that a quorum was present.

4. Board Chair Report

Vice-Chairman Winans thanked the members for attending the meeting and reported that Chairman Matheny would not be present.

5. President's Report

Dr. Lamkin reported to the Board that classes officially began on Monday. Changes have been made to the way we report on enrollment numbers. In the past the College has allowed non-paying students to remain enrolled for several weeks into the semester; this year students must make payment arrangements favored the start of the semester, which resulted in this year's 200 student drop after December 29th. Some of these students will re-enroll while many will not.

Next, Dr. Lamkin reported that the College is continuing to make the campus more student supportive. Renovations on the main floor to the library to incorporate the new tutoring center space has been completed.

Dr. Lamkin then reported on Fall 2017 recruiting efforts. Our Early College program that launched in Wood County last fall has been so successful that we are opening it up to other counties in our service region. It enables students to challenge themselves with our high-quality courses while saving thousands of dollars by jumpstarting their college education.

Dr. Lamkin then provided an overview on position changes. Effective December 1, Jeff

Olson was appointed Interim Vice President of Institutional Advancement while Senta Goudy will continue her role as Executive Director to the Foundation.

Next, Dr. Lamkin provided an update on Workforce and Economic Development. The division has published its spring 2017 schedule of Community Education Classes. The schedule offers a variety of topics and fees are nominal, starting as low as \$15, with many classes welcoming children as young as nine years old.

Lastly, Dr. Lamkin reported that this semester marks the first semester of the full implementation of Guided Pathways for Success (GPS). We expect that essential components of GPS, coupled with improved administrative support to our students, will lead to significantly improved success rates for students. The faculty and staff have worked hard as a team to put GPS into effect and now we look forward to assessing the results and continuing to transform our college to its full potential.

6. Approval of Minutes

The minutes of the Regular Board meeting of November 9, 2016, were approved upon a motion by Mr. Denbigh, seconded by Mr. Hardman.

7. Committee Reports

- Executive Committee

Vice-Chairman Winans reported that the Executive met to receive update on Guided Pathways, to discuss enrollment, and fiscal overview. The Executive Committee also appointed new members to serve on committees. Those appointments are as follows: Jason Lander and John Hushion to Audit Committee; Jason Landers, Torie Jackson and Joe Oliverio to Academic and Student Services; John Hushion to Administrative Services.

- Administrative Services Committee:

Board members present received reports on renovations being done to facilities and campus. A report was received on the position vacancies, and new hires. A report was received on marketing and communication efforts, alumni news and development update. A report was received on financial budget updates.

- Academic and Student Services Committee:

Board members present received reports from Academic Affairs, Workforce and Community Education and Student Affairs: an overview of programs, data and faculty; non-credit programs; enrollment and recruitment, were given.

8. Action Items

- Renaming of the Monarch Butterfly Garden

President Lamkin presented the proposal of renaming of the Monarch Butterfly Garden to the Dr. Rebecca Phillips Monarch Butterfly Garden in honor of Dr. Phillips retirement and her commitment to the success of students and the protection and beautification of the environment. Members reviewed and discussed the proposed change

Mr. Bell moved to approve the following resolution:

Resolved, That the West Virginia University at Parkersburg Board of Governors will approve the renaming of the Monarch Butterfly Garden to the Dr. Rebecca Phillips Monarch Butterfly Garden.

Ms. Smith seconded the motion. The motion passed.

- Proposed Revision of Policy D-46, Code of Student Conduct
Anthony Underwood, VP of Student Services, presented the proposal for revision to Policy D-46, Code of Student Conduct. Members reviewed and discussed the proposed approval with VP Underwood answering questions.

Mr. Oliverio moved to approve the following resolution:

Resolved, That the West Virginia University at Parkersburg Board of Governors approves the revision of Policy D-46, *Code of Student Conduct*, as modified.

Mr. Bell seconded the motion. The motion passed.

9. Information Items

- Media and Communications Club Update
Dr. Torie Jackson introduced the Media and Communication Club to the Board of Governors. Dr. Jackson then turned the floor over to James Liebau, Club President. Mr. Liebau provided a presentation to the Board with overview of functions the club has organized as well as future plans.
- Fiscal Update
Ms. Harris provided a detailed report on the budget summary as of December 31, 2016. Ms. Harris answered questions from the members.

10. Board Comments/Announcements

Non at this time.

12. Next Meeting

February 8, 2017, President's Board Room.

13. Adjournment

With no further business to be discussed, Vice-Chairman Winans adjourned the meeting. The next meeting will be held on February 8, 2017.

Respectfully submitted,

Brady Whipkey
Executive Assistant to the President

Jeff Matheny, Chairman

Donna Smith, Secretary