

West Virginia University at Parkersburg Board of Governors

**POLICY B-05
CHANGE IN ORGANIZATION**

Section 1. General

- 1.1 Scope - This rule establishes West Virginia University at Parkersburg Board of Governors procedures to change administrative organization within the institution.
- 1.2 Authority - West Virginia Code §18B-1-6, Higher Education Policy Commission Series 13, Council for Community and Technical College Education Series 13
- 1.3 Effective Date – September 6, 2002
(Transferred from WVU Board of Governors on July 1, 2008)

Section 2. Policy

- 2.1 An institution may implement changes in the organization of colleges, schools, divisions, departments or other administrative units within the institution which are at or above the departmental level for purposes of organizational efficiency or administrative purposes. The president of the institution shall inform the Board of Governors of any such change prior to its implementation. Changes at the College or School level and any proposals for major new programs, services or structures shall be submitted to the Chancellor(s) of the Council for Community and Technical College Education and/or Higher Education Policy Commission at least 30 days prior to implementation. The Council for Community and Technical College Education and West Virginia Higher Education Policy Commission have reserved the right to consider and take action on any change that affects the mission of the institution or otherwise has statewide impact.
- 2.2 The president's written notification to the Board of Governors and the Chancellor(s) shall confirm that appropriately elected faculty, classified staff, student representatives and/or organizations were consulted prior to implementing any organizational change to which this provision applies.
- 2.3 The organizational changes to which this provision applies do not include staff changes for existing positions within the institution or organizational changes below the departmental level.