

MINUTES
WEST VIRGINIA UNIVERSITY AT PARKERSBURG
BOARD OF GOVERNORS

August 12, 2009

A regular meeting of the West Virginia University at Parkersburg Board of Governors was held on Wednesday, August 12, 2009 in rooms 2209-2211 at WVU Parkersburg beginning at 5:45 p.m. Board members present were: Joe Campbell, Cindy Bullock, William H. Hopkins, Curtis Miller, Kennad Lee Skeen, II, Rock Wilson, Gerard El Chaar, Gregory K. Smith, Matthew Santer, Teresa Wamer, and Violet Mosser. Absent was Keith Burdette. Others present included Dr. Marie Foster Gnage and Patsy Bee.

Guests present included Mr. David Underwood, President of the WVU at Parkersburg Foundation, administrators, faculty, staff, students, members of the community, and the media.

1. Call to Order

Mr. Campbell, Chair of the WVU at Parkersburg Board of Governors, called the meeting to order.

2. Oath of Office for New Board Members

The Oath of Office was administered by Notary Public, Debbie Richards, to Ms. Teresa Wamer, the 2009-2010 student representative elected to serve on the Board of Governors. The Oath of Office was also re-administered to faculty representative Mr. Matthew Santer who was elected to the Board during the end of the 2008-2009 fiscal year. Chairman Campbell extended a welcome to the new Board members.

3. Roll Call

Roll Call was taken by Patsy Bee, Executive Assistant to the President, noting that a quorum was present.

4. Board Chair Report

Chairman Campbell welcomed Board members and guests. He provided a brief recap of major events for the Board last year, and noted the following as some of the discussion items in the coming months.

- JCC Expansion
- Downtown Center
- Facilities Master Plan
- Strategic Plan
- Student Success Plan
- Retreat in October

Chairman Campbell introduced Mr. David Underwood, President of the WVU at Parkersburg Foundation Board of Directors. Mr. Underwood provided a report to the Board on the Foundation and its role in promoting and supporting WVU Parkersburg.

In order to gain a greater understanding and future collaboration between the WVU Parkersburg Board of Governors and the WVU at Parkersburg Foundation, Chairman Campbell suggested a time be arranged for both Boards executive committee members to meet. A joint meeting of both Boards will also be held at a later date.

Next Chairman Campbell asked Board members to review the list of critical dates listed in the Board agenda that will require review and/or decisions on specific issues in the coming year.

5. Executive Session under the authority of WV Code 6-9A-4-2A

Chairman Campbell entertained a motion to go into Executive Session to discuss items relating to personnel and the President's Goals. Ms. Mosser moved to go into Executive Session. Mr. Smith seconded the motion. The motion passed. At approximately 6:15 p.m., the WVU Parkersburg Board of Governors moved into Executive Session.

At approximately 6:55 p.m., Mr. Miller made a motion for the Board to return from Executive Session. Ms. Bullock seconded the motion. Motion carried.

Mr. Smith moved that with regard to the personnel matter discussed in Executive Session, that he would move that WVU Parkersburg adjust the budget to assist in meeting the necessary faculty requirements to maintain accreditation with NLC Nursing Accreditation. Mr. Miller seconded the motion. Motion passed.

6. Minutes

Minutes of the regular Board meeting scheduled on June 10, 2009 were approved upon a motion by Mr. Wilson and second by Mr. El Chaar.

7. President's Report

President Gnage welcomed guests, and provided an update to the Board on events at the college during our summer session, and preparations for the fall semester. As

presented to the Board's Executive Committee, President Gnage reported that she has been asked by the American Association of Community Colleges Board of Directors to encourage community colleges to endorse a resolution to support President Obama's America's Graduation Initiative which seeks historic funding for community colleges. Mr. Miller moved that the resolution be presented to the full Board for approval. Ms. Bullock seconded the motion. Motion passed, and the resolution was approved as presented.

8. Committee Reports

- Executive Committee

Mr. Campbell reported that the Executive Committee met today at 3:00 p.m. to review the following items:

- Board of Governors Operating Procedures
- Agreement and Rules of Engagement of the WVU Parkersburg Board of Governors and the WU at Parkersburg Foundation
- Agreement with Ohio Valley Health Care
- Reciprocity Agreement with Washington State Community College
- Resolution of the WVU Parkersburg Board of Governors on President Obama's American Graduation Initiatives

- Audit Review Committee

Mr. Hopkins reported that the Audit Committee will meet on August 20, 2009.

- Administrative Services Committee

Mr. El Char reported that the Administrative Services Committee met today at 4:00 p.m. to discuss the following items:

- Facilities & Capital Planning Update
- Information Technology Update
- Update on Human Resources
- W. T. Grant Building Survey/Update

- Academic and Student Services Committee

Ms. Bullock reported that the Academic and Student Services Committee met today at 4:00 p.m. and was provided with an overview in the following areas:

Academic Affairs - updates on grants, programs and new faculty.

Workforce and Community Education updates on projects and FastTrack enrollment.

Student Services Upcoming Convocation, enrollment trends, Financial Aid update, new student ID requirement, Student Engagement and Activity Calendar, Soft Skills Education through Student Life Academy

9. Action Items

- 2009-2010 Budget Approval

Following a report by President Gnage, and questions by Board members, Mr. Smith moved to approve the FY 2009-2010 budget for WVU Parkersburg as presented. Mr. El Chaar seconded the motion. Motion passed.

Institutional Undergraduate Tuition and Fee Waivers

Following a report by Vice President for Student Services Anthony Underwood, and questions from the Board, Ms. Bullock moved to approve the following resolution:

Resolved, That the West Virginia University at Parkersburg Board of Governors enter the report of the Institutional Undergraduate Tuition and Fee Waivers for FY 2008-09 into its minutes and authorize the forwarding of the required report to the legislative auditor.

Mr. Santer seconded the motion. Motion carried.

- Agreement and Rules of Engagement (WVU Parkersburg and WVU at Parkersburg Foundation)

Following a report by President Gnage, Mr. Smith moved for the approval of the following resolution:

Resolved, That the West Virginia University at Parkersburg Board of Governors approves the Agreement and Rules of Engagement between West Virginia University at Parkersburg and WVU at Parkersburg Foundation, Inc. for 2009-10, as presented.

Mr. Hopkins seconded the motion. Motion carried.

- Higher Education Research and Development Institute (HERDI) Membership

Following a report by President Gnage, and questions from the Board, Mr. Miller moved for the approval of the following resolution:

Resolved, That the West Virginia University at Parkersburg Board of Governors supports the membership of WVU Parkersburg President to the Higher Education Research & Development Institute.

Mr. El Char seconded the motion. Motion carried.

Emergency Action Item:

- FY 2009-2010 Classified Staff Salary Increases

Following a report by President Gnage, and questions from the Board, Mr. Smith moved for approval of the following resolution:

Resolved, That the West Virginia University at Parkersburg Board of Governors approves classified salary increases 50% of the salary gap calculated by comparing the salary of record on July 1, 2009 to the 2001 Classified Salary Schedule for like pay and years of experience effective October 1, 2009.

Mr. Miller seconded the motion. Motion passed.

10. Consent Agenda

Mr. Miller moved for the approval of the following resolutions:

- Board of Governors Operating Procedures

Resolved, That the West Virginia University at Parkersburg Board of Governors approves Operating Procedures as presented.

- Reciprocity Agreement with Washington State Community College

Resolved, That the West Virginia University at Parkersburg Board of Governors approves the Reciprocity Agreement between WVU Parkersburg and Washington State Community College.

- Agreement with Ohio Valley Health Care

Resolved, That the West Virginia University at Parkersburg Board of Governors approves the Agreement between West Virginia University at Parkersburg and Ohio Valley Health Care as presented.

- Proposed Policy B-54, Emergency Call-In

Resolved, That the West Virginia University at Parkersburg Board of Governors approves the adoption of Policy B-54, Emergency Call-In, without revision.

Ms. Bullock seconded the motion. Motion passed

11. Board Comments/Announcements

Faculty and Staff Professional Development Week will begin August 17. Board members are encouraged to attend.

12. Next Meeting

The next regular meeting of the WVU at Parkersburg Board of Governors is scheduled for October 14, 2009 in room 2209. Board members will be contacted regarding rescheduling of the photo session and scheduling of the fall Retreat.

13. Adjournment

With no further business to be discussed, Mr. El Chaar moved that the meeting be adjourned, Ms. Mosser seconded the motion. Motion passed.

Respectfully submitted,

Patsy Bee

Executive Assistant to the President

_____ Joe D. Campbell, Chairman

_____ Keith Burdette, Secretary