

WHAT

ACADEMIC INFORMATION

For the most part, you should refer to your college catalog for information in this category. The catalog contains information in the following areas:

A.A. degrees	Grade appeals
A.S. degrees	Grade forgiveness
A.A.S. degree	Foreign student admission
Academic advising	Foundation classes
Academic Advising Center	Grade-point average
Academic appeals	Grading system
Academic Common Market	Graduation
Academic good standing	Graduation requirements
Academic honors	Honor lists
Academic probation	Grade incompleton
Academic rights	Mid-semester grades
Academic suspension	Overloads
Academic standing	Probation
Accreditation	Provisional admission
Admission to the College	Refunds
Admission to a program	Registration
Advanced Placement	Repeating classes
Attendance	Required testing
Auditing a course	Satisfactory progress
Baccalaureate degrees	Special program requirements
Certificates	Student records
CLEP testing program	Suspension
Core classes	Transcripts
Course load	Tuition and fees
Credit by Examination	Tuition reciprocity
Credit for Military Service	Transferability of credit
Early Admission	Transfer policies
Financial Aid	Withdrawal procedure
Frozen records	Undergraduate Certificates

STUDENT ACTIVITIES

The **BACKDOOR COMEDY CLUB**. A popular series of night-club style functions is held each semester on the Parkersburg campus featuring nationally recognized comedians.

The **WVU AT PARKERSBURG CHORALE** is a select chamber choir sponsored by the music department which performs for college functions, in local and regional concerts, and on tour in West Virginia and surrounding states. Members may also earn academic credit for their participation.

Through several **SPORTS CLUBS** on campus, WVU at Parkersburg students may participate in competition with other colleges. Sports clubs have been established in baseball, golf, tennis, and women's volleyball.

The **INTRAMURAL ASSOCIATION** consists of team captains, managers, and players participating in the various sports programs. The Association serves both an advisory role in the development and implementation of activities, and a role in the operation and evaluation of programs.

Several **INTRAMURAL SPORTS** are offered for student participation, including men's and women's flag football, men's and women's basketball, men's and women's softball, co-rec volleyball, co-rec bowling and co-rec golf, and recreation programs in table tennis, darts, horseshoes, backgammon, chess, and others.

The **DISTINGUISHED PERFORMANCE SERIES** is WVU at Parkersburg's cultural events program, designed to bring nationally and internationally known performers and lecturers to Parkersburg for the enrichment of our student body and the local community.

The **ACTIVITIES CENTER** is the center for student recreation, intramural sports and physical education classes. It is open on a daily schedule for both classroom and free-exercise activities, including a fully equipped fitness center.

WVU Parkersburg conducts a **Campus Engagement Time** from 11 a.m. to 12:15 p.m. on Mondays-Wednesdays, to provide opportunities for students, faculty and staff to become more involved in the college. Activities, presentations, workshops and related sessions are planned on the Parkersburg campus as well as at the Jackson County Center. These are free and designed to give the campus community an opportunity to interact and engage more fully in the institution. A schedule of events for fall and spring events at both WVU Parkersburg and Jackson County Center can be found at http://www.wvup.edu/campus_engagement_sked.htm

Several informal **PARTIES** are scheduled each year by the Student Government Association. Possible events include “Welcome Back” mixers, an annual Christmas Party and the “Final Final Finale,” as well as two Mid-Term events.

Student **PUBLICATIONS** include the campus newspaper, THE CHRONICLE. The CHRONICLE is published six times each semester by journalism students who may earn academic credit.

WVU at Parkersburg **THEATRE** includes programs in Children’s Theatre, Backyard Theatre, Readers Theatre Troupes and major on-campus productions.

STUDENT ORGANIZATIONS

WVU Parkersburg offers opportunities to become involved in a variety of student organizations. Contact the Student Services office for information about how to become involved in a club or organization. The following list includes organizations which were active during the fall/spring semester of 2006-2007.

ALPHA PSI OMEGA is an honorary dramatic society that provides students the opportunity to participate in college theater productions.

ALPHA UPSILON ALPHA is a national reading/language arts Honor Society of the International Reading Association. Our local chapter, Alpha Chi, is committed to fostering literacy and consists of students majoring in Education or Language Arts.

The **AMERICAN WELDING SOCIETY** assists in professional development of welding students.

CAMPUS ACTIVITIES BOARD OF JCC. The purpose of this organization is to improve student life and increase student activities at JCC by providing educational and social activities for the students.

The **CAMPUS CHRISTIAN FELLOWSHIP** promotes the development of spiritual life through workshops, fellowship, and training.

The **CRIMINAL JUSTICE ORGANIZATION** is open to any student taking at least one Criminal Justice course. This organization offers students a chance to get involved in different activities on and off the WVU at Parkersburg campus.

DELTA IOTA OMEGA provides Criminal Justice students, faculty and professionals a way to interact and form a network to better serve all those involved with or affected by the Criminal Justice System.

The **EARTH AND SKY CLUB** offers students the opportunity to expand their interest and knowledge in astronomy and earth sciences.

The **ENVIRONMENTAL ACTION GROUP** informs students on environmental issues and provides the college with necessary tools to help promote environmental awareness.

INTRAMURAL ASSOCIATION consists of team captains, managers, and players participating in the various sports programs. The association advises in the development of activities and operates and evaluates intramural programs.

KAPPA DELTA PI is a national honor society in Education. Our local chapter, Sigma Omega, consists of students admitted to teacher education program.

MID-OHIO VALLEY LINUX USERS GROUP is operated exclusively for education and promotion of the usage of the LINUX Operating System. The group is designed to promote increased knowledge, awareness, and integrate the community with MOVLUG on a personal, intellectual and commercial level.

MULTICULTURAL AWARENESS COALITION is an organization open to all students, faculty, and staff who are interested in promoting greater multicultural awareness.

PHI THETA KAPPA is a national honorary society for students attending two-year colleges, whose objectives are to achieve high scholarship and develop qualities of citizenship, leadership and moral character.

SIGMA BETA DELTA is a national honor society in business. Its purpose is to recognize academic excellence and service among business students. Students eligible for membership must be admitted to the Bachelor of Science in Business Administration degree program, have a junior or senior standing, and a grade point average ranking them in the top 20% of the BSBA program.

STUDENT GOVERNMENT ASSOCIATION is the student governance structure at WVU at Parkersburg. It is an assembly of members comprised of a representative from

each campus organization and activity area, and officers and members-at-large elected from the student body. Student government association places student members on all-campus committees, maintains a communication link with student groups at other colleges, initiates social activities for the student body, and represents the student body in state-wide student functions. (The Constitution and By-Laws of Student Government Association are contained in the Handbook.)

The members of the **STUDENT LEADERS COUNCIL (SLC)** are appointed by the Student Government President and include two faculty members, two staff members, and program of events that meets the mission, goals, and objectives of the Student Leadership Development Program and to facilitate action on the program by putting it in place.

WVU PARKERSBURG ASSOCIATION FOR COMPUTING MACHINERY-The organization develops leadership capabilities, and provides career development assistance, professional contacts through tours, and presentations.

WVU AT PARKERSBURG COLLEGE DEMOCRATIC COMMITTEE serves as an outlet for political discussion and implementation of democratic ideals throughout the college and community.

WVU AT PARKERSBURG COLLEGIATE 4-H CLUB is a student organization committed to the leadership development of its members, doing service projects that make a difference, and continuing to support the West Virginia 4-H program. Former 4-H members and non-members alike are welcome to join.

WVU AT PARKERSBURG INTERNATIONAL STUDENTS CLUB provides social, cultural bridges for students from countries other than the United States, and helps to foster greater international understanding and experience for the WVUP campus community serves as an outlet for political discussion and implementation of democratic ideals throughout the college and community.

WVU AT PARKERSBURG'S STUDENT NURSES ASSOCIATION is an active organization of students enrolled in the Nursing program. The Association sponsors the annual pinning ceremony for graduating student nurses.

WVU AT PARKERSBURG SOCIETY OF ACCOUNTING gives students the opportunity to develop professional relationships with practicing accountants; to develop interviewing skills, to become a part of the practice and development of accountancy in the state and region.

WVU AT PARKERSBURG VOLLEYBALL CLUB is composed of students who want the opportunity to participate in the sport of volleyball with other schools, developing school pride and spirit.

STUDENT SERVICES

The staff of the **TESTING AND ACT CENTER** provides a variety of testing services including West Virginia University at Parkersburg placement tests, CLEP exams, a variety of licensing exams and proctoring for specific distance education exams.

Stamped envelopes and small packages may be placed in the **CAMPUS MAIL** in the campus lower level, to be included in out-going college mail. Internal campus communication to faculty or staff members may be handled in the same manner and is distributed daily.

The **CHILDREN'S ROOM** is a non-profit day-care center for the children of WVU at Parkersburg students and employees. It operates for both day and evening classes, for a small fee.

The College **BOOKSTORE** sells all college textbooks and other necessary classroom materials, as well as greeting cards, imprinted clothing items and sundries.

The primary goal of the **FINANCIAL AID OFFICE** is to insure that students' financial needs are met. Several programs of national, state and local grants, loans, employment and scholarships are administered by this office. A complete listing of the aid programs and requirements can be found in the college catalog or obtained in the Financial Aid Office.

CO-OP is a co-operative work experience program in which students are placed in a community work environment relative to their academic major to earn college credit and learn valuable job skills through on-the-job training. Complete program requirements are available in the Co-op office.

The **CAREER CENTER** offers a variety of services to assist students with career planning and development. The center's services include a career library; Internet access to America's Job Bank and other support sites; career counseling and advising; career exploration testing utilizing the Strong Interest Inventory and Myers Briggs Type Indicator; and computerized System of Interactive Guidance and Information (SIGI) which includes an Internet career search questionnaire.

JOB PLACEMENT OFFICE provides services to current and former students who are searching for a job or career. Summer jobs, full and part-time employment positions are available locally and nationally. Help is available with application skills, job search skills, resume and cover letter writing, portfolio development and interviewing skills.

DISABILITY SERVICES the Disability Services office is committed to helping qualified students with disabilities achieve their academic goals by providing reasonable academic accommodations. Accommodations are provided for students with a wide range of temporary or permanent disabilities in order to provide equal access to opportunities at West Virginia University at Parkersburg. Students requesting disability-related academic accommodations must register in person with the Disability Services office. Students are responsible for providing approved documentation of their disability and functional limitations to the Disability Services office prior to receiving accommodations. Specific information regarding the documentation of learning disabilities (LD), Attention-Deficit/Hyperactivity Disorder (ADHD), psychological/psychiatric disabilities, traumatic brain injury, physical/medical disabilities, and visual and hearing impairments is available upon request.

The mission of the **LEARNING CENTER** is to provide an open facility in which to offer academic support services so that WVU at Parkersburg students can successfully complete college-level work and become independent, self-directed learners. The Learning Center offers academic tutoring in developmental courses by student tutors who have been recommended by faculty members. A variety of support videos, computer assisted and on-line tutoring is also available.

The **LIBRARY** includes the reference materials, audiovisual services, listening areas, videotape instruction areas, resource and microfilm holding and other materials and services which support the instructional programs of the college.

Student **LOUNGES** provide a comfortable area for free-time use. The main lounge is next to the Library and faces the courtyard.

Misplaced articles may be turned into **LOST AND FOUND** at the Records Office for safe keeping until claimed by the owner.

An **ORIENTATION** program for new students is provided prior to the fall semester. During orientation new students have the opportunity to become acquainted with college personnel and activities, consult with their academic adviser, take the necessary placement tests and complete their registration for the fall term.

INSTITUTIONAL ADVANCEMENT DIVISION develops and distributes information about campus activities through the college website, newspaper, radio and television press releases, and internally through the ON-CAMPUS, a bi-weekly summary of events and news, and the campus closed circuit television system. The Information Desk provides quick answers and referral service for student inquiries, and serves as a message center.

The **CAFETERIA** in the Activities Center provides a hot meal and sandwich menu accommodating student needs from early morning hours throughout the day.

Special requirements of **VETERAN** students are coordinated by a professional member of the Financial Aid Staff. The Financial Aid Counselor serves as a liaison between the veteran and the college, and can assist with the veteran's relationship with the Veteran's Administration.

WVU at Parkersburg expects student to **ATTEND ALL CLASSES** except in cases of sickness, accident, or situations of extreme emergency. If an absence is necessary, it is the student's responsibility to contact the instructor (s), before the absence. If it is not possible to reach the instructor (s), please leave a message on the answering machine or with the division secretary.

The **Student Concern Form** is used as a means for students to express any concern that they have pertaining to the college. The forms can be obtained in the Dean of Students office.

MIX E-Mail - As a WVU Parkersburg student, you are eligible to access and email account through WVU's Mountaineer Information Xpress (MIX). Contact the Records Office for additional information.

